

LONG HILL TOWNSHIP BOARD OF EDUCATION
REGULAR MONTHLY MEETING
APRIL 22, 2013

The Long Hill Township Board of Education held a Regular Monthly Meeting on Monday, April 22, 2013 in the Long Hill Township Town Hall. The meeting was called to order by Board President Lisa Scanlon at 7:33 p.m.

MEMBERS PRESENT: Ms. Barone, Mr. Blocker, Mr. Brown, Mr. LoCascio, Mr. Meringolo (arrived at 7:50 p.m.), Miss Nyquist, Mr. Russo, Mr. Stevens, Mrs. Scanlon.

MEMBERS ABSENT: None.

OTHERS PRESENT: Dr. Rovtar, Superintendent of Schools
Mr. Esposito, Business Administrator/Board Secretary
Mrs. Franklin, LHEA President

PLEDGE OF ALLEGIANCE: Mrs. Scanlon led the Pledge of Allegiance.

ADEQUATE NOTICE OF MEETING:

Adequate notice of this meeting of the Long Hill Township Board of Education was given as required by the Open Public Meetings Act as follows:

Notice was sent to the Courier News, Echoes Sentinel and the Daily Record on January 3, 2013. Notice was posted on the bulletin board in the first floor entrance hall of the School District Administration Building, Gillette, New Jersey. Notices were filed with the Township Clerk; and notices were mailed to all persons who have requested individual notice pursuant to the Open Public Meetings Act.

COMMUNICATIONS: None.

BOARD COMMITTEE REPORTS

Finance – Mr. Blocker reported the committee reviewed the bills and found all in order for payment.

Negotiations – Mr. Russo reported there is a resolution on the agenda tonight to approve the Administrators' 2013-2016 contract.

SUPERINTENDENT'S UPDATE

Dr. Rovtar reported on the following:

- Dr. Rovtar discussed the LHASA contract and thanked both sides for working towards a fair settlement.

- The Board will be approving the award of a contract for the roof work at Central School this summer. The successful bidder is the contractor that performed the roof work at Gillette School last summer and we were very satisfied with their work.
- Dr. Rovtar attended a 2 day workshop on the design and preparation of the district's new website which will be launched in July.

BOARD SECRETARY'S UPDATE

Mr. Esposito reported on the following:

- All but 1 person has completed their on-line financial disclosure form. They are due by April 30.
- Mr. Esposito attended a MUJC transportation committee meeting to discuss pricing for 2013-14. He is a trustee on that committee.

COMMENTS FROM THE PUBLIC

At this point, the Board of Education welcomes comments from any member of the public. Please note that as per Board Policy #1120, a total of fifteen (15) minutes is allocated for public comments at any single Board meeting. In order to provide residents the opportunity to comment, individual speakers are limited to three minutes each at any particular Board meeting. The Board may extend these time limits at its discretion.

There were no comments from the public.

ADMINISTRATIVE RECOMMENDATIONS

1. It was moved by Mr. LoCascio and seconded by Mr. Stevens that the following minutes of the Long Hill Township Board of Education be accepted as presented and made part of the public record:

APPROVAL OF MINUTES

April 8, 2013 – Worksession Meeting – Public and Private Sessions

ROLL CALL VOTE on resolution #1:

YES: Ms. Barone	Mr. LoCascio	Mr. Russo
		Mr. Stevens
Mr. Brown	Miss Nyquist	Mrs. Scanlon

NO: None.

Mr. Blocker abstained on resolution #1.

Resolution #1 carried 7-0-1.

It was moved by Mr. Blocker and seconded by Ms. Barone that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 2,3,4,5,6.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

2. RESOLVED that the Long Hill Township Board of Education approve the Payrolls for March 15 and 22, 2013 and the List of Bills for April 1 and 22, 2013 for payment as follows (attached):

APPROVAL OF
BILLS LISTS

Payroll for March 15, 2013	Amount
Fund 10	\$ 23,605.21
Current Expense-Fund 11	\$417,528.08
Capital Outlay-Fund 12	\$ -0-
Special Revenue Fund-Fund 20	\$ -0-
Capital Projects-Fund 30	\$ -0-
Debt Services-Fund 40	\$ -0-
Total	\$441,133.29

Payroll for March 22, 2013	Amount
Fund 10	\$ 23,377.89
Current Expense-Fund 11	\$392,154.01
Capital Outlay-Fund 12	\$ -0-
Special Revenue Fund-Fund 20	\$ -0-
Capital Projects-Fund 30	\$ -0-
Debt Services-Fund 40	\$ -0-
Total	\$415,531.90

Bills for April 1, 2013	Amount
Fund 10	\$ -0-
Current Expense-Fund 11	\$157,963.22
Capital Outlay-Fund 12	\$ -0-
Special Revenue Fund-Fund 20	\$ -0-
Capital Projects-Fund 30	\$ -0-
Debt Services-Fund 40	\$ -0-
Total	\$157,963.22

Bills for April 22, 2013	Amount
Fund 10	\$ -0-
Current Expense-Fund 11	\$213,241.13
Capital Outlay-Fund 12	\$ 5,084.36

Special Revenue Fund-Fund 20	\$ 25,104.79
Capital Projects-Fund 30	\$ -0-
Debt Services-Fund 40	\$ -0-
Total	\$243,430.28

3. RESOLVED that the Long Hill Township Board of Education, Pursuant to N.J.A.C. 6:20-2.13 certifies that as of January 31, 2013 after review of the Board Secretary’s monthly financial report (appropriations section) and upon consultation with appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.13(B), and sufficient funds are available to meet the district’s financial obligations for the remainder of the year.

APPROVAL OF
FINANCIAL
CERTIFICATIONS
JANUARY, 2013

4. RESOLVED that the Long Hill Township Board of Education accept the financial reports of the Board Secretary and Treasurer of School Funds for the month ending January 31, 2013.

APPROVAL OF
BD. SEC. & TREAS.
REPORT, JAN. 2013

5. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the transfers for January 31, 2013.

APPROVAL OF
TRANSFERS

6. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the Travel/Conference registration for the staff indicated for professional improvement or development as per the attached listing.

APPROVAL OF
TRAVEL

ROLL CALL VOTE on resolutions 2,3,4,5,6:

YES: Ms. Barone	Mr. LoCascio	Mr. Russo
Mr. Blocker		Mr. Stevens
Mr. Brown	Miss Nyquist	Mrs. Scanlon

NO: None.

Resolutions 2,3,4,5,6 carried 8-0.

7. It was moved by Mr. Russo and seconded by Mr. Blocker that WHEREAS, on April 18, 2013, the Long Hill Township Board of Education (“Board”) opened public bids for the Central Roof & Replacement project; and

AWARDING OF
ROOF PROJECT

WHEREAS, the Board received the following bids for the Roof & Replacement project:

Bidder	Base Bid	Alt. Bid 1 Lift	Alt. Bid 2 BUR	Alt. Bid 3 Metal	Total
Integrity Roofing	\$398,000	-\$12,000	-\$20,000	-\$30,000	\$336,000
E.R. Barrett, Inc.	\$329,000	\$46,800	\$38,760	\$46,000	\$461,240
Arch Concept Constr.	\$388,800	\$25,000	\$35,000	\$56,000	\$504,800
Rising Sun Constr.	\$442,000	\$54,000	\$57,000	\$69,000	\$622,000
Jottan Roofing	\$452,387	\$43,500	\$64,633	\$71,143	\$631,663
Imperium Constr.	\$599,000	\$20,000	\$22,000	\$70,000	\$711,000
DA Nolt	\$499,036	\$51,250	\$90,267	\$89,025	\$729,578

and WHEREAS, upon review of the bids, the Board’s architect Parette Somjen Architects have recommended the awarding of the contract to Integrity Roofing; and

WHEREAS, the bidder has submitted all required documents in accordance with the project and the Board’s specifications; therefore

RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, Business Administrator and Parette Somjen Architects, award the Central Roof & Replacement project to Integrity Roofing; and authorize the Business Administrator to enter into a contract with Integrity Roofing in the amount of \$336,000.

ROLL CALL VOTE on resolution #7:

YES: Ms. Barone Mr. LoCascio Mr. Russo
 Mr. Blocker Mr. Stevens
 Mr. Brown Miss Nyquist Mrs. Scanlon

NO: None.

Resolution #7 carried 8-0.

It was moved by Ms. Barone and seconded by Miss Nyquist that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 8,9,10,11.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

8. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Director of Special Services, approve

APPROVAL OF
 P.T. AND O.T.
 SERVICES

Morris Union Jointure Commission to provide Physical and Occupational Therapy services for student #4316075761. Student will receive two 30 minute sessions of Physical Therapy per week, at a cost of \$220.00 per week and one 30 minute session of Occupational Therapy per week, at a cost of \$100.00 per week. Services will be provided for the 2013 ESY Program (6/26/13 – 8/7/13) and the 2013-2014 school year. Services will be provided at the student’s out of district placement.

9. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Director of Special Services, approve the employment of a 1:1 aide for Student #4316075761, as per student’s IEP. The 1:1 aide will be provided by the Morris Union Jointure Commission. The student requires a 1:1 aide beginning June 26, 2013 – August 7, 2013 at a cost of \$9,825.00 and also for the 2013-2014 school year, at a cost of \$65,500.00.

APPROVAL OF
1:1 AIDE

10. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Director of Special Services, approve the placements, and payment of tuition, as per student’s IEP for the 2013 Extended School Year Programs. Placements are as follows:

APPROVAL OF
EXTENDED YEAR
TUITION

Student #	Placement	Tuition
4316075761	Developmental Learning Center	\$13,704.00
2839236123	Midland School	\$ 7,756.50
5287851547	ECLC	\$ 4,775.00
9438898703	Crossroads	\$ 5,278.00

11. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Director of Special Services, approve the placement of student #2766283326 at UMDNJ-University Behavioral Healthcare and tuition of \$67,650.00 for the 2013 Extended School Year Program and the 2013-2014 School Year as per the student’s IEP.

APPROVAL OF
UMDMJ TUITION

ROLL CALL VOTE on resolutions 8,9,10,11:

YES:	Ms. Barone	Mr. LoCascio	Mr. Russo
	Mr. Blocker		Mr. Stevens
	Mr. Brown	Miss Nyquist	Mrs. Scanlon

NO: None.
Resolutions 8,9,10,11 carried 8-0.



12. It was moved by Mr. Stevens and seconded by Ms. Barone that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Negotiations Committee, ratify the contract agreement between the Long Hill Township Board of Education and the Long Hill Township Association of School Administrators for the period July 1, 2013 through June 30, 2016.

APPROVAL OF ADMINISTRATORS CONTRACT

ROLL CALL VOTE on resolution #12:

YES:	Ms. Barone	Mr. LoCascio	Mr. Russo
	Mr. Blocker	Mr. Meringolo	Mr. Stevens
	Mr. Brown	Miss Nyquist	Mrs. Scanlon

NO: None.

Resolution #12 carried 9-0.

It was moved by Miss Nyquist and seconded by Mr. Stevens that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 13,14,15,16,17, 18,19,20.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

13. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator approve the list of Substitute Teachers, Substitute Secretaries, Substitute School Nurses, Substitute Lunch Aides for the 2013-2014 school year as attached.

APPROVAL OF SUBSTITUTES

14. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the appointment of administrators for the 2013-2014 school year (as attached). The salary for the Business Administrator is to be determined.

APPOINTMENT OF ADMINISTRATORS

15. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the appointment of tenured and nontenured teachers for the 2013-2014 school year and the list of staff to be nonrenewed for the 2013-2014 school year (as attached).

APPOINTMENT/ NONRENEWAL OF TEACHERS

16. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the appointment of support staff – tenured and non-tenured – for the 2013-2014 school year (as attached).

APPOINTMENT
OF SUPPORT STAFF

17. RESOLVED that the Long Hill Township Board of Education, approve the reappointment of the Board Office support staff for the 2013-2014 school year (as attached).

APPOINTMENT
OF BOARD OFFICE
STAFF

18. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Technology Coordinator, approve the appointment of the following personnel to serve as Technology Service Providers on as needed basis as indicated below:

APPOINTMENT OF
OF TECH. STAFF

Samantha Schulz-\$20.00 per hour- effective from 5/1/13 to 8/30/13
Stephanie Lynch-\$20.00 per hour-effective from 5/15/13 to 8/30/13

Start date is contingent upon successful completion of the Criminal History Review process. Total payment for both Technology Service Providers shall not exceed \$13,000.00.

19. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve maternity leave for Danielle Schepis, district teacher of English as a Second Language, for the period September 3, 2013 through June 30, 2014 as follows:

APPROVAL OF
MATERNITY LEAVE –
D. SCHEPIS

September 3, - September 30, 2013	Paid maternity leave utilizing accumulated sick days
October 1 – December 20, 2013	NJ Family Leave for childcare (unpaid)
January 2 – June 30, 2014	Unpaid Leave

20. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, accept the resignation of Dan Musacchio, part time music teacher at Central Middle School, effective June 30, 2013.

D. MUSACCHIO
RESIGNATION

ROLL CALL VOTE on resolutions 13,14,15,16,17,18,19,20.

YES:	Ms. Barone	Mr. LoCascio	Mr. Russo
	Mr. Blocker	Mr. Meringolo	Mr. Stevens
	Mr. Brown	Miss Nyquist	Mrs. Scanlon

NO: None.

Resolutions 13,14,15,16,17,18,19,20 carried 9-0.

It was moved by Mr. Meringolo and seconded by Miss Nyquist that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 21,22,23.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

21. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Building Principal, approve the field trips listed below:

APPROVAL OF
FIELD TRIPS

April 24, 2013 9:30 a.m. to 2:00 p.m. No cost to students	DARE Program	Strike and Spare Green Brook, NJ 108 students, 7 teachers, DARE officers
June 11, 2013 9:15 to 11:30 a.m. No cost to students	1 st and 5 th grade students Orientation visits	Millington and Central Schools

(The Board discussed resolution #21 with Mr. Blocker saying he is not sure if this trip is necessary or being held at a good time of year. Mr. Meringolo agreed that with limited instruction time he doesn't think that a bowling trip is necessary. Mr. Russo stated he is in favor of it as an educational out of the classroom experience.)

ROLL CALL VOTE on resolution #21:

YES: Ms. Barone	Mr. LoCascio	Mr. Russo
		Mr. Stevens
Mr. Brown	Miss Nyquist	Mrs. Scanlon

NO: Mr. Blocker Mr. Meringolo
Resolution #21 carried 7-2.

22. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Policy Committee, approve the following policy on a first reading:

FIRST READING
OF POLICY

Policy 4116 Teacher Observation and Evaluation

23. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, accept the Harassment, Bullying and Intimidation Report for the period ending April 8, 2013.

ACCEPTANCE OF
HBI REPORT

ROLL CALL VOTE on resolutions 22 and 23:

YES:	Ms. Barone	Mr. LoCascio	Mr. Russo
	Mr. Blocker	Mr. Meringolo	Mr. Stevens
	Mr. Brown	Miss Nyquist	Mrs. Scanlon

NO: None.
Resolutions 22 and 23 carried 9-0.

ITEMS FOR DISCUSSION

OLD BUSINESS

Ms. Barone asked about the application for the STAR Program in the NJSBA innovative programs competition. Dr. Rovtar stated that she just received notice indicating that the STAR program has not been selected for this award this year.

Mr. Meringolo asked if it was possible to again discuss the school calendar in future years. He asked if it might be possible to have the two inservice days occur prior to Labor Day so that the school year for students could start the day after Labor Day. Dr. Rovtar stated that she would discuss this option with the LHEA and report back to the Board.

NEW BUSINESS: None.

COMMENTS FROM THE PUBLIC

MRS. FRANKLIN, President of the LHEA, stated that the contract that the teachers have calls for their employment year to start on September 1st and run through June 30th. These are the ten months that are covered in their contract. The contract does not provide for days in August.

It was moved by Ms. Barone and seconded by Mr. Russo that the Board go into private session for the purpose of discussing the Superintendent's evaluation and compensation for non-unit personnel for the 2013-2014 school year. Motion carried 9-0.

PRIVATE
SESSION

It is anticipated that the private session will last no more than one hour. No action is anticipated this evening. The Board entered private session at 8:12 p.m.

(Ms. Barone left the private session at 9:00 p.m.)

It was moved by Miss Nyquist and seconded by Mr. Blocker that the Board return to public session. Motion carried 8-0. Into public session at 9:25 p.m.

PUBLIC
SESSION

It was moved by Mr. Meringolo and seconded by Mr. Blocker that the meeting adjourn. Motion carried 8-0. Meeting adjourned at 9:25 p.m.

ADJOURNMENT

FUTURE MEETING DATES

May 13, 2013 – Worksession Meeting – 7:30 p.m. – Township Municipal Building
May 20, 2013 – Regular Meeting – 7:30 p.m. – Township Municipal Building

Respectfully submitted,

John Esposito
Business Administrator/Board Secretary

René Rovtar, Ed.D.
Superintendent of Schools

JE:mh