

LONG HILL TOWNSHIP BOARD OF EDUCATION
WORKSESSION
APRIL 8, 2013

The Long Hill Township Board of Education held a Worksession on Monday, April 8, 2013 in the Long Hill Township Town Hall on Monday, April 8, 2013. The meeting was called to order by Board President Lisa Scanlon at 7:30 p.m.

MEMBERS PRESENT: Ms. Barone, Mr. Brown, Mr. LoCascio, Miss Nyquist, Mr. Russo, Mr. Stevens, Mrs. Scanlon.

MEMBERS ABSENT: Mr. Blocker, Mr. Meringolo.

OTHERS PRESENT: Dr. Rovtar, Superintendent of Schools
Mr. Esposito, Business Administrator/Board Secretary
Mr. Villar, Central School Principal
Mrs. Dawson, Millington School Principal
Dr. Jones, Gillette Principal/Dir. of Curriculum
Mr. Blinder, Technology Coordinator
Mrs. Franklin, LHEA President
Mrs. Plotkin, Teacher

PLEDGE OF ALLEGIANCE: Mrs. Scanlon led the Pledge of Allegiance.

ADEQUATE NOTICE OF MEETING

Adequate notice of this meeting of the Long Hill Township Board of Education was given as required by the Open Public Meetings Act as follows:

Notice was sent to the Courier News, Echoes Sentinel and the Daily Record on January 4, 2013. Notice was posted on the bulletin board in the first floor entrance hall of the School District Administration Building, Gillette, New Jersey. Notices were filed with the Township Clerk; and notices were mailed to all persons who have requested individual notice pursuant to the Open Public Meetings Act.

COMMUNICATIONS: None.

BOARD COMMITTEE REPORTS

Negotiations – Mr. Russo reported that a tentative agreement has been reached with the LHASA and he will provide details to the Board in Private Session.

Policy – Ms. Barone stated there is a policy on the agenda for first reading tonight.

Ed. Services Commission – Miss Nyquist attended the meeting where the following was discussed:

- They expect enrollment in the 2 schools they operate to be the same next year.
- Miss Nyquist demonstrated a device that each door has for security.
- Miss Nyquist read a statement regarding Health Benefits for employees working more than 30 hours per week.

Dr. Rovtar commented that this change has been discussed among the administrative staff and will limit the number of hours that our substitute teachers will be able to work on a weekly basis.

SUPERINTENDENT'S UPDATE

Dr. Rovtar reported that the District Evaluation Advisory Committee, which is comprised of administrators, teachers, Board Members and parents, met and reviewed the new regulations for observations and evaluations that will go into place in September, 2013. This is a huge undertaking. Under the prior system 132 observations were done; this year administrators will conduct 357 total observations.

ADMINISTRATORS AND SUPERVISORS UPDATE

Millington School

Mrs. Dawson reported on the following:

- Second grade students will be taking the NJPASS assessments this week.
- The FORCE musical, SQUIRM, is on Wednesday, April 10 in the all purpose room.
- The DARE trip to Strike and Spare is on April 24 with the DARE graduation that evening at Watchung Hills High School.
- PTO assembly, The Signature Project, will be on April 19.
- Second graders are going to the Great Swamp on May 2. They will participate in Environmental Day on April 30 and May 2.
- The PTO has arranged for the Raptor Trust to visit the second graders on April 29.
- The Volunteer Tea will be on April 17.
- The third marking period ends on April 26.
- April 26 is PTO School Spirit Day – Wear Your Favorite Sports Team Day.
- NJASK testing for grades 3-5 is the week of May 6.
- The fourth grades went to Trenton last week where they met Assemblyman John Bramnick in the caucus room. Mrs. Dawson thanked Mrs. Plotkin for arranging this special experience for the students.

Curriculum

Dr. Jones reported on the following:

- There was a curriculum meeting today to update the grade level pamphlets.

- Dr. Jones met with the middle school math teachers to review a textbook series program for next year.
- Dr. Jones had a meeting with curriculum coordinators from the regional sending districts and there is general agreement on math textbook programs within this school year and next year for Board adoption.

Gillette

- Our current kindergarten teachers will be visiting Green Brook for a half day to observe a full day kindergarten program.
- Gillette School had a successful Book Fair in March thanks to the PTO.
- Thank you to Mr. Rideout for a wonderful first grade spectacular at the end of March.
- On April 9-11 the NJPASS will be administered to students in grade 1.
- April 12 is the kindergarten class trip to Turtle Back Zoo.
- Kindergarten Workshop will be April 18 and 19.
- April 23 is the first grade class trip to Jenkinson's Aquarium.
- This will be Dr. Jones' last Board Meeting until she returns to work at the beginning of the 2013-2014 school year.
- Dr. DiGanci will attend our faculty meeting this Thursday and spend the day with Dr. Jones to get acquainted with Gillette School.

Central

Mr. Villar reported on the following:

- All 6th grade reading classes participated this year in the What Prejudice Means to Me contest. The winners will be recognized at a reception on May 13.
- The softball team will start their season with an away game in Summit on April 11.
- The baseball team will open the season at home against Bridgewater on April 15.
- The NJASK will be administered the week of April 29.
- All dual observations have been completed at Central School and the observation process is about 95% complete.

Technology

Mr. Blinder distributed copies of the Annual Technology Summary Report to the Board. The report contains a great deal of information including a summary of new technology implemented, initiatives and projects completed, and cost saving initiatives. The Three Year Technology Plan for 2013-2016 is recommended for approval. Mr. Blinder stated that both the PTO and FORCE have made donations to enable the district to acquire technology.

BOARD SECRETARY’S UPDATE

Mr. Esposito stated that he appreciated the opportunity to be trained as an observer in the Danielson Framework for Teaching and to conduct observations in all three schools. Since he possesses certification as a School Administrator, he was grateful to have the opportunity to participate in this initiative and help the administrators handle the increased number of required teacher observations.

COMMENTS FROM THE PUBLIC

At this point, the Board of Education welcomes comments from any member of the public. Please note that as per Board Policy #1120, a total of fifteen (15) minutes is allocated for public comments at any single Board meeting. In order to provide residents the opportunity to comment, individual speakers are limited to three minutes each at any particular Board meeting. The Board may extend these time limits at its discretion.

MRS. FRANKLIN reminded everyone that Long Hill students’ work is on display this week at the Rockaway Mall. The display of student work from districts across Morris County will be on display all week at the Mall. The Long Hill display is located near Macy’s.

ADMINISTRATIVE RECOMMENDATIONS

1. It was moved by Mr. LoCascio and seconded by Ms. Barone that the following minutes of the Long Hill Township Board of Education be accepted as presented and made part of the public record:

APPROVAL OF MINUTES

March 25, 2013 – Regular Meeting – Public Session

ROLL CALL VOTE on resolution #1:

YES: Mr. LoCascio Miss Nyquist Mr. Russo
 Mr. Stevens Mrs. Scanlon

NO: None.
Ms. Barone and Mr. Brown abstained.
Resolution #1 carried 5-0-2.

It was moved by Mr. Russo and seconded by Ms. Barone that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 2,3,4,5.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

2. RESOLVED that the Long Hill Township Board of Education upon the recommendation of the Superintendent and the Business Administrator, approve the Travel/Conference registration for the staff indicated for professional improvement or development as per the attached listing.

APPROVAL OF TRAVEL

3. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator, and the Director of Special Services approve payment of \$500.00 to Assistive Tek, LLC for an Assistive Technology Consultation for student #5510387663.

PAYMENT TO ASSISTIVE TEK FOR CONSULTATION

4. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator, and the Director of Special Services approve the payment of \$46.00 per hour to Education Incorporated for the provision of home instruction for student #6618314220 for the period April 1, 2013 through April 17, 2013 while the student is in a medical facility.

APPROVAL OF HOME INSTRUCTION

5. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator, and the Director of Special Services approve payment of \$850.00 to Bartky Health Care Center, LLC for a Psychiatric Evaluation for student #1553507005 to assist in determining special education classification.

APPROVAL OF PAYMENT FOR EVALUATION

ROLL CALL VOTE on resolutions 2,3,4,5:

YES: Ms. Barone Mr. LoCascio Mr. Russo
Mr. Brown Miss Nyquist Mr. Stevens
Mrs. Scanlon

NO: None.
Resolutions 2,3,4,5 carried 7-0.

6. It was moved by Ms. Barone and seconded by Mr. Russo that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business

APPROVAL OF TECHNOLOGY PLAN

Administrator and the Technology Coordinator, approve the 2013-2016 Local District Technology Plan and its submission to the Morris Executive County Superintendent of Schools.

ROLL CALL VOTE on resolution #6:

YES: Ms. Barone	Mr. LoCascio	Mr. Russo
Mr. Brown	Miss Nyquist	Mr. Stevens
		Mrs. Scanlon

NO: None.
Resolution #6 carried 7-0.

It was moved by Miss Nyquist and seconded by Mr. Russo that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 7,8 and 9.

Any Board Member who takes exception to any of the following actions may reserve the right to object now and a separate motion for each of the excepted actions will be entertained.

It was moved by Miss Nyquist and seconded by Mr. Russo that resolution #8 be tabled for further review. Motion carried 7-0. Resolution # 8 removed from the agenda.

7. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Building Principal, approve the field trips listed below:

APPROVAL OF
FIELD TRIPS

Second Grade
2 classes each day
April 30 and May 2, 2013
9:05 a.m. to 11:05 a.m.
\$4.25 per person parent paid

Great Swamp
Harding, NJ
74 students, 4 teachers
16 parents

April 17, 2013
8:15 a.m. to 1:25 p.m.
\$10.00 per person,
parent paid

Foreign Language Consortium
Morristown Beard School
Morristown, NJ
8 students, 1 teacher

9. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the proposed 2014-2015 School Calendar.

APPROVAL OF
2014-2015
CALENDAR

ROLL CALL VOTE on resolutions 7 and 9:

YES:	Ms. Barone	Mr. LoCascio	Mr. Russo
	Mr. Brown	Miss Nyquist	Mr. Stevens
			Mrs. Scanlon

NO: None.
Resolution 7 and 9 carried 7-0.

ITEMS FOR DISCUSSION

OLD BUSINESS

Mrs. Scanlon reminded the Board Members to complete the evaluation of the Superintendent and Board Secretary if they have not already done so.

Mr. Russo commented that the fields have been prepared for the spring sports season.

NEW BUSINESS

There was no new business to come before the Board.

COMMENTS FROM THE PUBLIC: None.

It was moved by Mr. Brown and seconded by Mr. Stevens that the Board go into private session for the purpose of discussing the negotiations with the Long Hill Association of School Administrators. The Superintendent will also present to the Board on one incident of harassment, intimidation and bullying.

PRIVATE
SESSION

Disclosure of the negotiations discussion will be permitted following formal action by the Board at an open public meeting. It is anticipated that the private session will last no more than one hour. No action is anticipated this evening. Motion carried 7-0. Into private session at 8:18 p.m.

It was moved by Miss Nyquist and seconded by Ms. Barone that the Board return to public session. Motion carried 7-0. Into public session at 8:38 p.m.

It was moved by Miss Nyquist and seconded by Ms. Barone that the meeting adjourn. Motion carried 7-0. Meeting adjourned at 8:38 p.m.

FUTURE MEETING DATES

April 22, 2013– Regular Board Meeting – 7:30 p.m. Township Municipal Building
May 13, 2013 – Worksession Meeting – 7:30 p.m. Township Municipal Building
May 20, 2013 – Regular Board Meeting – 7:30 p.m. Township Municipal Building

Respectfully submitted,

John Esposito
Business Administrator/Board Secretary

René Rovtar, Ed.D.
Superintendent of Schools

JE:mh