# LONG HILL TOWNSHIP BOARD OF EDUCATION WORKSESSION/REGULAR MEETING May 19, 2014

The Long Hill Township Board of Education held a Worksession/Regular Meeting on Monday, May 19, 2014 in the Long Hill Township Town Hall. The meeting was called to order by Board President Rita Barone at 7:30 p.m.

MEMBERS PRESENT: Mr. Blocker, Mr. Brown, Mr. Carn, Mr. DiGiorgio, Mr. LoCascio,

Mrs. Moakley, Miss Nyquist (arrived at 7:45 pm), Mr. Stevens, Ms. Barone.

MEMBERS ABSENT: None.

OTHERS PRESENT: Dr. Rovtar, Superintendent of Schools

Mr. Esposito, Business Administrator/Board Secretary

Mr. Blinder, Technology Coordinator
Mr. Villar, Central School Principal

Mrs. Dawson, Millington School Principal

Dr. Jones, Gillette School Principal/Curriculum Director

Mrs. Franklin, LHEA President

One Reporter for the Echoes-Sentinel

PLEDGE OF ALLEGIANCE: Ms. Barone led the Pledge of Allegiance.

#### ADEQUATE NOTICE OF MEETING:

Adequate notice of this meeting of the Long Hill Township Board of Education was given as required by the Open Public Meetings Act as follows:

Notice was sent to the Courier News, Echoes Sentinel and the Daily Record on January 7, 2014. Notice was posted on the bulletin board in the first floor entrance hall of the School District Administration Building, Gillette, New Jersey. Notices were filed with the Township Clerk; and notices were mailed to all persons who have requested individual notice pursuant to the Open Public Meetings Act.

It was moved by Mr. Stevens and seconded by Mr. Blocker that the Board enter into private session for the purpose of discussing the appointment of substitute employees for the 2014-2015 school year. It is anticipated that the private session will last no more than one hour. Action is anticipated on the substitute recommendations following the private session. Motion carried 9-0. Into private session at 7:32 p.m.

PRIVATE SESSION

It was moved by Miss Nyquist and seconded by	<b>PUBLIC SESSION</b>
Mr. Stevens that the Board return to public session.	
Motion carried 9-0. Into public session at 8:17 p.m.	

COMMUNICATIONS: The Board received copies of email correspondence on the topic of the Open Space Field Project from Dr. and Mrs. Geno Moscetti, Cindy and Bob Pepe, Susan Minogue, and Gloria Aroneo.

#### **BOARD COMMITTEE REPORTS**

Finance Committee – Mr. LoCascio stated that the Finance Committee met this evening to review bills which are in order and recommended for approval. There was an adjustment for a voided check. Mr. Esposito has provided a revised copy of the Bill List to the Board. Resolution 2 reflects a change in the date for the sale of the bonds and the commencement of interest payments.

Morris County Educational Services Commission – Mrs. Nyquist reported that she attended the May 7th meeting. The budget had been approved. Four positions have been eliminated across the two schools. Enrollment has decreased by 50% over the past 10 years. The board and administration will be reviewing this.

Technology Committee – Mr. Brown reported that the Technology Committee met this evening. Mr. Blinder updated the committee on progress with upgrading district hardware. The committee also discussed other programs that are targeted to student achievement, such as the Accelerated Math program.

WHRHS Liaison – Mr. Stevens indicated that he attended the last two WHRHS Board meetings. The Board adopted the 2014-2015 budget. They have not yet adopted the 2015-16 calendar.

Legislative Update – Mr. Stevens gave an update on some of the pending legislation. A board policy on social media may soon be required. This policy would be geared towards preventing improper communication between employees and students. Legislation has also been introduced to remove the cap on superintendent salaries and the administrative spending caps.

PTO Liaison - Mr. Carn stated that the Matthew Kantor Memorial dedication is scheduled for tomorrow at Central School. The PTO is honored to provide the plaque for the memorial. The cultural arts committee is providing an "ETHEL performance" at Central, which is an interactive music assembly. The teacher appreciation luncheons will be held this week at all three schools. The PTO's end of year dinner will be held on June 18th.

# SUPERINTENDENT'S UPDATE

Dr. Rovtar gave an update on the attainment of the district goals for the 2013-2014 school year:

1. Evaluate and structure a plan to finance and implement HVAC and roof projects to maximize energy savings.

The referendum was approved on March 11<sup>th</sup>. The bonds authorized by the referendum will be sold in June. The roof project has been bid. The HVAC project is in the design stages and will be bid during the 2014-2015 school year.

- 2. Complete preparations for implementation of PARCC testing. New computer labs were created at Central and Millington Schools. These labs helped support the successful field test of the PARCC assessment in grades 3, 5 and 6. Teachers of the students involved in the field test were trained in the administration of the online assessment. The district is looking to participate in a consortium for the joint bidding of broadband access to further support its needs with regard to the online testing.
- Develop a framework and formalize the information into a report on facilities utilization that is easy for the public to access and understand.
   The report was prepared and submitted to the Board in the fall of 2013. The information was posted on the district website.
- 4. Fully implement AchieveNJ and the principal evaluation model during the 2013-2014 school year. Final evaluations are being completed for all staff members including assessment of the successful completion of the Student Growth Objectives by all of the teachers. This data will be submitted to the New Jersey Department of Education as required this summer.

Dr. Rovtar reported that at their meeting last week, the Long Hill Township Committee voted not to submit an application with regard to Open Space Funds for the Field Project located on the Central School property.

Dr. Rovtar stated that there are a number of personnel appointments on the agenda for Board approval this evening. She thanked the principals for doing a very thorough job of screening the applications and conducting the first round interviews. They identified some excellent candidates that Dr. Rovtar is pleased to recommend to the Board. There are still several positions to be filled and those interviews are continuing with a goal of having recommendations for the Board of Education in June.

## ADMINISTRATORS AND SUPERVISORS UPDATE

# Central Middle School

Mr. Villar reported on the following:

- Selected groups of 6<sup>th</sup> grade students completed 2 sessions of the End-of-Year English Literacy portion of the PARCC Field Test on May 14 and 15.
- All Central Middle School students took the complete NJASK test the week of April 28. He thanked parents who ensured that students were on-time and prepared each day to take the test.
- Central School 6<sup>th</sup> grade students again participated in the "What Prejudice Means to Me" Contest and 15 6<sup>th</sup> graders were honored on May 12 at Morris Knolls H.S. for their contributions in the Contest.
- Central will hold a dedication ceremony for its Matthew G. Kantor Memorial on May 20 at 2 P.M. to recognize Matthew Geoffrey Kantor who was killed in combat in Afghanistan on Nov. 1, 2013. The commemorative plaque and flag for Matthew which will be hung in the school's main hallway were unveiled.
- Central's band and choirs will conduct the Spring Concert on May 20 at 7 P.M. These students will be competing on May 30 at Six Flags in Jackson. He thanked Mr. Birckhead and Mrs. Shanagher for the dedication and hard work in preparing the students.
- The 7<sup>th</sup> grade students will visit the Morris Museum on May 31 to hear a presentation about the Holocaust from a survivor.
- The school will also have a performance by ETHEL, which is a NYC based group of 4 musicians/composers who perform professionally and interact with the audience.
- The 8<sup>th</sup> grade will travel to Washington D.C. on June 5 and 6 for their class trip.
- The 6<sup>th</sup> grade class will take part in Medieval Day on June 5.

## Millington School

Mrs. Dawson reported on the following:

- NJASK testing took place the week of May 5.
- The 2<sup>nd</sup> grade students visited the Great Swamp and the Raptor Trust for their class trip.
- The rescheduled date for Environmental Day is Thursday, June 5.
- Tomorrow is the PTO sponsored Teacher Appreciation Luncheon.
- The DARE graduation is this Wednesday at 7:00 at WHRHS.
- The 5<sup>th</sup> Grade Transition Day is May 22.
- May 23 is the PTO School Spirit Day. Students and staff will wear red, white and blue for Memorial Day.
- May 27 is the 4<sup>th</sup> grade trip to Trenton and May 30 is the 3<sup>rd</sup> grade class trip to the Liberty Science Center.
- May 29 is the 5<sup>th</sup> grade Colonial Day with a rain date of May 30.
- June 4 is the 5<sup>th</sup> grade Evening of the Arts with an art show and band concert.
- June 6 is Field Day with a rain date of June 13.
- The 1<sup>st</sup> and 2<sup>nd</sup> grade Terra Nova scores will be mailed home this Friday.
- The principals have been conducting interviews for the vacant positions for September. Dr. Jones and Mrs. Dawson interviewed 24 candidates for the 4 elementary openings. The Principals have met and will begin interviewing candidates for the Dean of Students position this week.

## Gillette/Curriculum

Dr. Jones reported on the following:

- -For the past few weeks, she has been conducting interviews for the open kindergarten positions at Gillette. She and Mrs. Dawson conducted joint interviews for the elementary openings. Dr. Jones is very happy with the final two candidates for the kindergarten positions and looks forward to them being approved this evening.
- The next two weeks, she will be finalizing the Student Growth Objectives and Final Evaluations for all Gillette Staff and shared staff.
- She thanked the Cultural Arts Committee for the penguin assembly.
- Seventy-six students attended the kindergarten workshop at Gillette School with their parents. She thanked the parent volunteers and the Dealaman Bus Company for taking the students on a short bus ride around town.
- The last all school read was held last week. The book of the month, "Have you Filled your Bucket?", was read by Mrs. Magee as it was her last all school read as well.
- All of the new students and kindergarteners had their hands painted today to make their handprints on the walls of Gillette School.
- The Terranova results are in for grades 1 and 2. The reports will be mailed out to parents this Friday.
- The teachers worked on the last of the modules for the alignment to PARCC during the curriculum Monday.
- -This summer, she and Ms. Coster will be creating a PARCC Writing Rubric and aligning it to the current curriculum along with other curricular related projects.
- The K-8 Novel list and non-fiction text lists have been finalized for the 2014-2015 school year. This information will go out to all teachers in the beginning of June.

#### **Technology Supervisor**

Mr. Blinder presented the annual technology summary. This report details the important technology upgrades and initiatives over the past year and provides an update on the implementation of the district's three year technology plan.

#### **BUSINESS ADMINISTRATOR UPDATE**

Mr. Esposito requested that any Board member who wants to attend any of the spring NJSBA trainings please contact him to register. He also stated that anyone wishing to run for a seat on the Board in the November election must submit their nominating petition to the Morris County Clerk by July 28. He noted that there are several annual appointments on the agenda. Many of these are done at the reorganization meeting in January, but some are still done in May. He reported that the bid opening on the Millington roof project took place on Friday, May 16. The Board will be awarding the contract tonight. The low bid was close to the architect's estimate. Mr. Esposito has been working with the financial advisors to set up the required bank accounts to deal with the bond proceeds and the referendum projects.

#### COMMENTS FROM THE PUBLIC

At this point, the Board of Education welcomes comments from any member of the public. Please note that as per Board Policy #1130, a total of fifteen (15) minutes is allocated for public comments at any single Board meeting. In order to provide residents the opportunity to comment, individual speakers are limited to three minutes each at any particular Board meeting. The Board may extend these time limits at its discretion.

There were no comments from the public.

#### ADMINISTRATIVE RECOMMENDATIONS

1. It was moved by Mr. LoCascio and seconded by Mr. Blocker that the following minutes of the Long Hill Township Board of Education be accepted as presented and made part of the public record:

APPROVAL OF MINUTES

April 28, 2014 Worksession Meeting – Public and Private Sessions

ROLL CALL VOTE on resolution #1:

YES: Mr. Blocker Mr. DiGiorgio Miss Nyquist
Mr. Brown Mr. LoCascio Mr. Stevens
Mr. Carn Mrs. Moakley Ms. Barone

NO: None.

Resolution #1 carried 9-0.

It was moved by Mr. LoCascio and seconded by Mr. Carn that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 2,3,4,5,6,7,8,9,10.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

2. RESOLVED that the Long Hill Township Board of Education approve the following resolution regarding the sale of bonds:

RESOLUTION DETERMINING THE FORM AND OTHER DETAILS OF \$1,464,000 AGGREGATE PRINCIPAL AMOUNT OF SCHOOL BONDS, SERIES 2014 OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF LONG HILL IN THE COUNTY OF MORRIS, NEW JERSEY, PROVIDING FOR THEIR SALE AND DETERMINING OTHER MATTERS IN CONNECTION THEREWITH

BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF LONG HILL IN THE COUNTY OF MORRIS, NEW JERSEY AS FOLLOWS:

**SECTION 1.** The \$1,464,000 School Bonds, Series 2014 of The Board of Education of the Township of Long Hill in the County of Morris, New Jersey (the "Board" when referring to the governing body and the "School District" when referring to the territorial boundaries governed by the Board) authorized by virtue of a proposal adopted by the Board on January 6, 2014, and approved by the affirmative vote of a majority of the legal voters present and voting at a special School District election held on March 11, 2014 pursuant to N.J.S.A. 18A:24-1 et seq., as amended and supplemented, shall be issued as School Bonds (the "Bonds"). The Bonds shall mature in the principal amounts on January 15 in each of the years as follows:

	Principal
<u>Year</u>	<u>Amount</u>
2016	\$125,000
2017	150,000
2018	155,000
2019	160,000
2020	165,000
2021	170,000
2022	175,000
2023	180,000
2024	184,000

The Bonds shall not be subject to optional redemption prior to maturity. The Bonds shall be nine (9) in number, with one certificate being issued for each year of maturity and shall be numbered SCH-1 to SCH-9 inclusive. The Bonds are entitled to the benefits of the New Jersey School Bond Reserve Act, 1980 N.J. Laws c. 72, as amended and supplemented.

**SECTION 2.** The Bonds will be issued in fully registered book-entry only form, without certificates. One certificate shall be issued for the aggregate principal amount of Bonds maturing in each year. Both principal of and interest on the Bonds will be payable in lawful money of the United States of America. Each certificate will be registered in the name of and held by Cede & Co., as nominee of The Depository Trust Company, Jersey City, New Jersey ("DTC"), which will act as securities depository for the Bonds (the "Securities Depository"). The certificates will be on deposit with DTC. DTC will be responsible for maintaining a book-entry system for recording the interests of its participants or the transfers of the interests among its participants. The participants will be responsible for maintaining records regarding the beneficial ownership interests in the Bonds on behalf of individual purchasers of such beneficial interests. Individual purchases of the beneficial interests in the Bonds may be made in the principal amount of \$5,000 each or any integral multiple thereof with a minimum purchase of \$5,000 required, except that any amount of the Bonds maturing in any one year in excess of the largest principal amount thereof equaling a multiple of \$5,000 will be in denominations of \$1,000 or any integral multiple thereof, through book entries made on the books and the records of DTC and its participants.

Individual purchasers of the Bonds will not receive certificates representing their beneficial ownership interest in the Bonds, but each book-entry Bond owner will receive a credit balance on the books of its nominee, and this credit balance will be confirmed by an initial transaction statement stating the details of the Bonds purchased.

The Bonds will be dated their date of delivery and will bear interest from such date, which interest shall be payable, commencing July 15, 2015 and semi-annually thereafter on the fifteenth day of January and July in each year until maturity at a rate or rates per annum, expressed in a multiple of one-eighth (1/8) or one-twentieth (1/20) of one percentum (1%), as proposed by the successful bidder in accordance with the Notice of Sale authorized and defined herein. The principal of and interest on the Bonds will be paid to the Securities Depository by the Board on the respective maturity dates and due dates and will be credited on the respective maturity dates and due dates to the participants of DTC as of each next preceding July 1 and January 1 (the "Record Dates" for the Bonds). The Bonds shall be executed by the manual or facsimile signature of the Board President under the official seal (or facsimile thereof) affixed, imprinted, engraved or reproduced thereon and attested by the manual signature of the Business Administrator/Board Secretary. The following matters are hereby determined with respect to the Bonds:

Date of Bonds: Date of Delivery

Principal Payment Dates: January 15, 2016 and each January 15 thereafter until maturity

Interest Payment Dates: Semiannually on each January 15 and July 15 of each year beginning

July 15, 2015

Place of Payment: Cede & Co., Jersey City, New Jersey

**SECTION 3.** The Bonds shall be substantially in the form set forth in <u>Exhibit A</u> attached hereto, with such additions, deletions and omissions as may be necessary for the Board to market the Bonds in accordance with the requirements of DTC.

**SECTION 4.** The Notice of Sale (the "Notice of Sale") and the Official Form of Proposal for Bonds shall be substantially in the form set forth in <u>Exhibit B</u> with such additions, deletions and omissions as may be necessary for the Board to market the Bonds in accordance with the requirements of DTC.

SECTION 5. The Bonds shall be sold upon receipt of electronic bids on Tuesday, June 10, 2014 at 11:00 a.m. by the Business Administrator/Board Secretary of the Board on Grant Street Group's Muni Auction website ("MuniAuction") in accordance with the Notice of Sale authorized herein. The use of the services provided by MuniAuction and the fees associated therewith are hereby approved. The Business Administrator/Board Secretary or Wilentz, Goldman & Spitzer, P.A., Bond Counsel ("Bond Counsel") is hereby authorized and directed to arrange for the publication of the Notice of Sale, such publication to be not less than seven (7) days prior to the date of sale, in summary form in The Bond Buyer, a nationally recognized local government bond marketing publication devoted to financial news and municipal bonds, and the full text of such Notice of Sale in The Daily Record. The Board hereby delegates to and designates the Business Administrator/Board Secretary as the officer authorized to sell and to award the Bonds in accordance with the Notice of Sale authorized herein, and the Business Administrator/Board Secretary shall report in writing the results of the sale to this Board as required by law. Furthermore, the Board hereby delegates to the Business Administrator/Board Secretary the authority to postpone and reschedule the sale of the Bonds, upon consultation with Bond Counsel, without readvertisement in accordance with the Notice of Sale authorized herein and to adjust the maturity schedule of the Bonds up to twenty-four (24) hours prior to the date of sale indicated herein, which adjustment shall not exceed ten percent (10%) of the principal amount of any maturity or in the aggregate, the overall issue.

The Board President, the Business Administrator/Board Secretary, Bond Counsel, the Financial Advisor, Phoenix Advisors, LLC (the "Financial Advisor") and the Board Attorney, are each hereby further authorized and directed to do and accomplish all matters and things necessary or desirable to effectuate the offering and sale of the Bonds.

**SECTION 6.** The Bonds shall have affixed thereto a copy of the written opinion with respect to the Bonds that is to be rendered by Bond Counsel to the Board.

**SECTION 7.** The Official Statement to be distributed in preliminary form on or about June 3, 2014 (the "Preliminary Official Statement"), prepared in connection with the offering and sale of the Bonds, is hereby "deemed final" for the purposes of Rule 15c2-12, as amended and supplemented (the "Rule") promulgated by the Securities and Exchange Commission pursuant to the provisions of the Securities and Exchange Act of 1934, as amended and supplemented, with the exception of certain information permitted to be omitted thereby and is hereby approved and authorized for the information of purchasers of the Bonds, with such changes and corrections not inconsistent with the substance thereof, including those required to reflect the effect of the sale of the Bonds, as are deemed necessary and advisable by the Business Administrator/Board Secretary in consultation with Bond Counsel.

**SECTION 8.** Bond Counsel is hereby authorized and directed to arrange for the printing of the Preliminary Official Statement and the Official Statement. Bond Counsel is hereby authorized and directed to arrange for the distribution of the Preliminary Official Statement on behalf of the Board to those financial institutions that customarily submit bids for such Bonds. The Board President or the Business Administrator/Board Secretary is hereby authorized and directed to deliver the Official Statement to the purchaser of the Bonds for its use in connection with the sale, resale and distribution of the Bonds, where and if applicable. Bond Counsel is hereby authorized and directed to prepare the

Preliminary Official Statement and the Official Statement as necessary in connection with the issuance of the Bonds, and the Board President or the Business Administrator/Board Secretary is hereby authorized and directed to execute the Official Statement and any certificates necessary in connection with the distribution of the Official Statement. Bond Counsel is hereby further authorized and directed to arrange for the printing of the Bonds.

**SECTION 9.** The Board hereby covenants that it will comply with any conditions subsequent imposed by the Internal Revenue Code of 1986, as amended (the "Code"), in order to preserve the exemption from taxation of interest on the Bonds, including, if necessary, the requirement to rebate all net investment earnings on the gross proceeds above the yield on the Bonds.

**SECTION 10.** The Business Administrator/Board Secretary, Bond Counsel, the Financial Advisor and the Board Attorney are hereby authorized and directed to make representations and warranties, to enter into agreements and to make all arrangements with DTC, as may be necessary in order to provide that the Bonds will be eligible for deposit with DTC and to satisfy any obligation undertaken in connection therewith.

SECTION 11. The Board reasonably expects to reimburse itself from the proceeds of the Bonds for certain costs of the school project paid prior to the issuance of the Bonds. No funds from sources other than the Bonds have been or are reasonably expected to be reserved, allocated on a long-term basis or have otherwise been set aside by the Board, or any member of the same "Controlled Group" as the Board, within the meaning of Treasury Regulation Section 1.150-1(e), pursuant to their budget or financial policies with respect to any expenditures to be reimbursed. This Section 11 is intended to be and hereby is a declaration of the Board's official intent to reimburse any expenditures toward certain costs of the school project, as described above, to be incurred and paid prior to the issuance of the Bonds in accordance with Treasury Regulation Section 1.150-2, and no further action (or inaction) will be an abusive arbitrage device in accordance with Treasury Regulation Section 1.148-10 to avoid, in whole or in part, arbitrage yield restrictions or arbitrage rebate requirements under Section 148 of the Code. The proceeds of the Bonds used to reimburse the Board for any expenditures toward certain costs of the school project to be financed by the Bonds will not be used directly or indirectly (i) to "refund" an issue of governmental obligations within the meaning of Treasury Regulation Section 1.150-1(d), (ii) to create or increase the balance in "replacement proceeds", within the meaning of Treasury Regulation Section 1.148-1 of the Bonds, or any other Bond issue, with respect to any obligation of the Board or to replace funds or (iii) to reimburse the Board for any expenditure or payment that was originally paid with the proceeds of any obligation of the Board (other than borrowing by the Board from one of its own funds or the funds of a member of the same "Controlled Group" within the meaning of Treasury Regulation Section 1.150-1(e)). The Bonds used to reimburse the Board for any expenditures toward certain costs of the school project, as described above, will be issued in an amount not to exceed \$1,000,000. The costs to be reimbursed with the proceeds of the Bonds will be "capital expenditures" in accordance with the meaning of section 150 of the Code and Treasury Regulation Section 1.150-1. This section shall take effect immediately, but will be of no effect with regard to expenditures for costs paid outside the permitted reimbursement period set forth in Treasury Regulation Section 1.150-2(d)(2).

**SECTION 12.** In the event that DTC may determine to discontinue providing its service with respect to the Bonds or is removed by the Board and if no successor securities depository is appointed, the Bonds which were previously issued in book-entry only form shall be converted to registered Bonds (the "Registered Bonds") in denominations of \$5,000, or any integral multiple thereof, except that any amount maturing in any one year in excess of the largest principal amount thereof equaling a multiple of

\$5,000 will be in denominations of \$1,000, or any integral multiple thereof. The beneficial owner under the book-entry system, upon registration of the Bonds held in the beneficial owner's name, will become the registered owner of the Registered Bonds. The Board shall be obligated to provide for the execution and delivery of the Registered Bonds in certified form.

**SECTION 13.** The Board hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate (the "Certificate") which will set forth the obligation of the Board to file budgetary, financial and operating data and notices of certain enumerated events deemed material in accordance with the provisions of the Rule. The Business Administrator/Board Secretary is hereby authorized and directed to execute and deliver the Certificate evidencing the Board's undertaking with respect to the Rule. Notwithstanding the foregoing, failure of the Board to comply with the Certificate shall not be considered a default on the Bonds; however, any Bondholder may take such actions as may be necessary and appropriate, including seeking mandamus or specific performance to cause the Board to comply with its obligations hereunder.

**SECTION 14.** The Board President and the Business Administrator/Board Secretary are each hereby authorized and directed to determine all matters in connection with the issuance of the Bonds by the Board not determined by this or a subsequent resolution, all in consultation with Bond Counsel and the manual or facsimile signature of the Board President or the Business Administrator/Board Secretary upon any documents shall be conclusive as to all such determinations. The Board President and the Business Administrator/Board Secretary and any other Board representative, including but not limited to, Bond Counsel and the Board Attorney, are each hereby authorized and directed to take such actions or refrain from such actions as are necessary to consummate the transaction contemplated by the issuance of the Bonds by the Board and any and all such actions or inactions heretofore taken by the Board President and the Business Administrator/Board Secretary and any other Board representative, including, but not limited to Bond Counsel and the Board Attorney, are hereby ratified and confirmed. Wherever herein the Board President is authorized and directed to act or execute and deliver documents, including the Bonds, the Board Vice President is hereby authorized and directed to do same in the Board President's place.

**Section 15.** The Bonds will be designated as "qualified tax-exempt obligations" for purposes of section 265(b)(3)(B)(ii) of the Code

**Section 16.** This resolution shall take effect immediately.

3. RESOLVED that the Long Hill Township Board of Education approve the Payrolls for March 14 and 28 and April 11 and 30, 2014 and the list of bills for May 7, 8 and 19, 2014 (as attached):

**APPROVAL OF BILLS** 

Payroll 03/14/2014	Amount
Fund 10	\$ 23,605.85
Current Expense - Fund 11	\$ 418,111.33
Capital Outlay - Fund 12	\$ -
Special Revenue Fund - Fund 20	\$ -
Capital Projects - Fund 30	\$ -
Debt Services - Fund 40	\$ -
TOTAL	\$ 441,717.18

Payroll 03/28/2014 Fund 10 Current Expense - Fund 11 Capital Outlay - Fund 12 Special Revenue Fund - Fund 20 Capital Projects - Fund 30 Debt Services - Fund 40 TOTAL	\$ \$ \$	398,309.56
Payroll 04/11/2014 Fund 10 Current Expense - Fund 11 Capital Outlay - Fund 12 Special Revenue Fund - Fund 20 Capital Projects - Fund 30 Debt Services - Fund 40 TOTAL	\$ \$ \$	424,926.15
Payroll 04/30/2014 Fund 10 Current Expense - Fund 11 Capital Outlay - Fund 12 Special Revenue Fund - Fund 20 Capital Projects - Fund 30 Debt Services - Fund 40 TOTAL	\$ \$ \$	399,060.11
Fund 10 Current Expense - Fund 11 Capital Outlay - Fund 12 Special Revenue Fund - Fund 20 Capital Projects - Fund 30 Debt Services - Fund 40 TOTAL	\$ \$ \$	169,084.99 - - -
Bills List 05/08/2014 Fund 10 Current Expense - Fund 11 Capital Outlay - Fund 12 Special Revenue Fund - Fund 20 Capital Projects - Fund 30 Debt Services - Fund 40 TOTAL	\$ \$ \$ \$ \$ \$	- - -

 Bills List 05/19/2014
 Amount

 Fund 10
 \$ 

 Current Expense - Fund 11
 \$ 241,798.32

 Capital Outlay - Fund 12
 \$ 12,499.00

 Special Revenue Fund - Fund 20 \$ 20,939.14

 Capital Projects - Fund 30
 \$ 

 Debt Services - Fund 40
 \$ 

 TOTAL
 \$ 275,236.46

4. RESOLVED that the Long Hill Township Board of Education appoint William Colantano, Jr. as auditor for the 2014-2015

School year at an annual fee not to exceed \$18,500.

APPOINTMENT OF AUDITOR

5. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the submission of an Application for Dual Use of Educational Space for Room 8 at Gillette School, which continues to be used as the Basic Skills/ESL classroom. Approval from the Executive County Superintendent for dual use is requested for the 2014-2015 school year.

APPROVAL OF DUAL USE APPLICATION

6. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, enter into an agreement with Energy for America, Inc. to provide professional engineering services as follows: prepare a Contracted Maintenance Plan through the preparation of renewal contracts for trades with significant outside contractor work. EFA will: obtain current prevailing wage range determinations from the state; calculate any necessary contract hourly rate increases; and prepare and distribute renewal contracts to the contractor and owner. The fee for these services is \$170.00 plus \$65.00 per trade. The Board will renew five trades, for a total cost of \$495.00, which will be payable in the 2014-2015 school year. The trades being renewed for the district are:

AGREEMENT WITH ENERGY FOR AMERICA, INC.

- Boiler Cleaning and Repair
- Electrical Repairs
- HVAC Equipment Repairs
- Plumbing Repairs
- Roofing Repairs
- 7. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve a Non-public Services agreement with the Educational Services Commission of Morris County to provide administration of the following programs for the 2014-2015 school year; and authorize the Business Administrator to sign and submit the agreement to the ESCMC on behalf of the district:

APPROVAL OF NON-PUBLIC SERVICES AGREEMENT Chapter 192 Chapter 193 Non-public Technology Non-public Textbooks Non-public Nursing

8. RESOLVED that the Long Hill Township Board of Education appoint Schwartz, Simon, Edelstein, Celso and Kessler as board attorneys for the 2014-2015 school year at a fee of \$164.00 per hour. Work performed by law clerks and paralegals will be billed at \$100.00 per hour.

APPOINTMENT OF ATTORNEYS

9. RESOLVED that the Long Hill Township Board of Education participate in the Special School Milk Program as set forth by the Department of Education of the State of New Jersey for the 2014-2015 school year, and that the Board Secretary/Business Administrator is hereby authorized to execute the agreement.

APPROVAL OF SPECIAL MILK PROGRAM

10. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, renew the contract with Bollinger Student Accident Insurance for the 2014-2015 school year. (Note: Parents who choose to purchase student insurance pay the entire premium. There is no cost to the Board of Education.)

APPROVAL OF BOLLINGER CONTRACT

ROLL CALL VOTE on resolutions #2,3,4,5,6,7,8,9,10:

YES: Mr. Blocker Mr. DiGiorgio Miss Nyquist Mr. Brown Mr. LoCascio Mr. Stevens Mr. Carn Mrs. Moakley Ms. Barone

NO: None.

Resolutions #2,3,4,5,6,7,8,9,10 carried 9-0.

It was moved by Mr. Stevens and seconded by Mr. DiGiorgio that the Long Hill Township Board of Education approve the following recommendation of the Superintendent numbered 11.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

11. WHEREAS, on May 16, 2014, the Long Hill Township Board of Education ("Board") opened public bids for the Millington Elementary School Partial Roof Replacement Project; and

AWARD OF MILLINGTON PARTIAL ROOF REPLACEMENT BID WHEREAS, the Board received the following bids for the Roof & Replacement project:

Bidder	Base Bid	Alt. Bid
USA General Contractors Corp.	\$1,136,000	\$ 424,000
Barrett Roofing	\$1,071,900	\$ 485,500
E.R. Barrett, Inc.	\$1,014,740	\$ 452,860
VMG Group	\$1,081,000	\$ 465,000

and WHEREAS, upon review of the bids, the Board's architect Parette Somjen Architects have recommended the awarding of the contract to E.R. Barrett, Inc.; and

WHEREAS, the bidder has submitted all required documents in accordance with the project and the Board's specifications; therefore

RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, Business Administrator and Parette Somjen Architects, award the Millington Elementary School Partial Roof Replacement project to E.R. Barrett, Inc.; and authorize the Business Administrator to enter into a contract with E.R. Barrett, Inc. in the amount of \$1,014,740.

ROLL CALL VOTE on resolution #11:

YES: Mr. Blocker Mr. DiGiorgio Miss Nyquist Mr. Brown Mr. LoCascio Mr. Stevens Mrs. Moakley Ms. Barone

NO: None.

Resolution #11 carried 8-0-1. Mr. Carn abstained.

Nesolution #11 Carried 6-0-1. IVII. Carri abstained.

It was moved by Mr. Blocker and seconded by Miss Nyquist that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 12,13.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

12. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator, and the Director of Special Services approve the placement and payment of Extended School Year tuition for educational services for student # 3876773251 to the Windsor Learning Center, 230-234 Wanaque Ave., Pompton Lakes, NJ 07442, in the amount of \$285.79 per school day, beginning July 7, 2014 through August 15, 2014.

APPROVAL OF SP. ED. PLACEMENT AND TUITION

13. RESOLVED that the Long Hill Township Board of Education,

APPROVAL OF SP. ED.

upon the recommendation of the Superintendent, the Business Administrator, and the Director of Special Services that the Long Hill Township Board of Education approve the placement and payment of tuition in the approximate amount of \$4,872.06, for the month of June, to Newmark School for student # 5447499006.

PLACEMENT AND TUITION

ROLL CALL VOTE on resolutions #12,13:

YES: Mr. Blocker Mr. DiGiorgio Miss Nyquist Mr. Brown Mr. LoCascio Mr. Stevens Mr. Carn Mrs. Moakley Ms. Barone

NO: None.

Resolutions #12,13 carried 9-0.

\_\_\_\_\_\_

It was moved by Miss Nyquist and seconded by Mr. Carn that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 14,15,17,18,19,20,21,22,23,24,25,26,27,28.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

14. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, accept the letter of resignation, from Nancy Peralta, Physical Education Teacher at Gillette School [PCR GES0000003], effective June 30, 2014.

N. PERALTA RESIGNATION

15. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, revise the appointment of Tracy Barragan to reflect her employment as a .40 physical education teacher assigned to Gillette School [PCR GES0000003] at the Step 3 BA salary of \$51,017.00 prorated to \$20,406.80.

REVISION OF T. BARRAGAN'S APPOINTMENT

16. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, accept the letter of resignation, from Yailin Sima, Teacher Assistant at Millington School [PCR MES0000048], effective June 30, 2014.

Y. SIMA RESIGNATION

17. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, appoint Emily Palla as Kindergarten Teacher at Gillette School [PCR# GES0000017] for the 2014-2015 school year at the Step 1 BA salary of \$49,250.00.

E. PALLA APPOINTED KINDERGARTEN TEACHER 18. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, appoint Kathy Powers as a full time Teacher Assistant at Gillette School [PCR# GES0000011] for the 2014-2015 school year at the Step 2 salary of \$32,713.00.

K. POWERS APPOINTED FULL TIME TEACHER ASSISTANT

19. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, appoint Kristine Santucci as a full time Teacher Assistant at Millington School [PCR# MES0000048] for the 2014-2015 school year at the Step 2 salary of \$32,713.00.

K. SANTUCCI APPOINTED TEACHER ASSISTANT

20. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, appoint Jenifer Clark as Kindergarten Teacher at Gillette School [PCR# GES0000031] for the 2014-2015 school year at the Step 9 BA+30/MA salary of \$64,978.00.

J. CLARK APPOINTED KINDERGARTEN TEACHER

21. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, appoint Deborah Reiss as a part time (.50) Special Education Teacher at Central Middle School [PCR# CMS0000039] for the 2014-2015 school year at the Step 1 BA+30/MA salary of \$52,050.00 prorated to \$26,025.00.

D. REISS APPOINTED SPECIAL EDUCATION TEACHER

22. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, appoint Gabriella Luciano as a Fourth Grade Teacher at Millington School [PCR# CMS0000016] for the 2014-2015 school year at the Step 2 BA salary of \$50,000.00.

G. LUCIANO APPOINTED FOURTH GRADE TEACHER

23. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, appoint Matt Acosta as a Fourth Grade Teacher at Millington School [PCR# CMS0000010] for the 2014-2015 school year at the Step 2 BA salary of \$50,000.00.

M. ACOSTA APPOINTED FOURTH GRADE TEACHER

24. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, Business Administrator and Middle School Principal approve the following appointments for the 2014-2015 school year:

APPROVAL OF STIPEND POSITIONS

Sport/Activity	<u>Advisor</u>	<u>Stipend</u>
Athletic Director	Maura Millman	\$4,574.00*
Environmental Club Advisor	Maura Aimette	\$ 714.00
Games Club Advisor	Joanne Barth	\$ 714.00*
Newspaper advisor	Andrew Gillespie	\$2,090.00**
Student Council Advisor	Dan Salzer	\$2,090.00

Boys' Soccer Coach	Michael Lisbona	\$3,115.00*
Girls' Soccer Coach	Peter Hockmeyer	\$3,115.00*
Boys' Basketball	Peter Hockmeyer	\$3,115.00*
Girls' Basketball	Emily Palla	\$3,115.00*
Girls' Softball	Peter Hockmeyer	\$3,115.00*
Fencing Coach	Eric Kirberger	\$3,115.00*
Cross Country Coach	Jim Barnum	\$1,557.50*
	Charles Mott	\$1,557.50*
Cheerleading Advisor	Lauren Scolaro	\$2,327.00*
Orchestra/Band Advisor	Eileen Shanagher	\$1,879.50*
	John Birckhead	\$1,879.50*
Choral Director	John Birckhead	\$2,478.00*
Yearbook Advisors	Kathryn Ralston	\$ 696.66.*
	Caitlin Rajan	\$ 696.66*
	Daniel Salzer	\$ 696.66*
Pens and Dreams Advisor	Maura Aimette	\$ 714.00
Booster Club	Kerri Altebrando	\$1,045.00
	Deborah Celmer	\$1,045.00
Consortium Activities Advisor (per activity)	Andrew Gillespie	\$ 120.00*

<sup>\*</sup>Stipends to be paid from existing activity account balances and/or pay to play/participate fees paid.

25. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, appoint Joy Jardim as a lunch/recess aide at the rate of \$10.00 per hour for the 2014-2015 school year.

J. JARDIM APPOINTED LUNCH/RECESS

AIDE

26. RESOLVED that the Long Hill Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Technology Coordinator, approve the appointment of Kerri Altebrando to serve as Technology Assistant on as needed basis at a rate of \$27.00 per hour effective from 07/1/2014 to 08/31/2014. Payment shall not exceed \$ 2,700.00

K. ALTEBRANDO APPOINTED TECH. ASSISTANT

27. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the list of Substitute Teachers, Substitute Secretaries, Substitute School Nurses, Substitute Lunch Aides for the 2014-2015 school year as attached.

APPROVAL OF SUBSTITUTES FOR 2014-2015 SCHOOL YEAR

28. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the addition of the following people to the Substitute List for the 2013-2014 school year:

APPROVAL OF SUBSTITUTES

Crista Bennett John Calabro

<sup>\*\*</sup> Stipend to be paid through PTO contribution.

ROLL CALL VOTE on resolutions #14,15,17,18,19,20,21,22,23,24,25,26,27,28:

YES: Mr. Blocker Mr. DiGiorgio Miss Nyquist
Mr. Brown Mr. LoCascio Mr. Stevens
Mr. Carn Mrs. Moakley Ms. Barone

NO: None.

Resolutions #14,15,18,19,20,21,22,23,24,25,26,28 carried 9-0. Resolution #17 carried 8-0-1. Miss Nyquist abstained. Resolution #27 carried 7-0-2. Mr. Blocker and Mr. Carn abstained.

It was moved by Mr. DiGiorgio and seconded by Mrs. Moakley that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 29,30.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

29. RESOLVED that the Long Hill Township Board of Education,
upon the recommendation of the Superintendent, the Business
Administrator and the Building Principal, approve the field trip listed below:

October 2, 2014 5<sup>th</sup> Grade Class Trip Buehler Science Center

Two Groups: 9:15 to 2:00 and 11:15 to 4:00 Paramus, NJ

\$35.00 per student 92 students, 2 teachers per group

Parent Paid

30. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, Business Administrator and the Technology Supervisor, approve the following resolution regarding participation in the Request for Proposals to be issued as part of the New Jersey Digital Readiness for Learning and Assessment Project Broadband Component E-Rate Consortium:

PARTICIPATION IN BROADBAND COMPONENT E-RATE CONSORTIUM

The Long Hill Township Board of Education intends to participate in the New Jersey Digital Readiness for Learning & Assessment Project (DRLAP) – Broadband Component, which aims to help New Jersey schools increase their data telecommunications capabilities for online assessments and digital learning. Specifically, this letter confirms the inclusion of the Long Hill Township School District in a consortium E-Rate procurement to purchase wide area network and Internet access services for New Jersey schools. The procurement document will be issued during the summer of 2014 for services to begin no earlier than July 2015.

The Long Hill Township Board of Education acknowledges that the procurement will be administered by the Middlesex Regional Educational Services Commission (1660 Stelton Road, Piscataway, NJ 08854) through a competitive contracting process to buy certain telecommunications services as specified on the Service Order Form which accompanies this letter. I understand that the Long Hill Township School

District will be part of a regional purchasing consortium managed by one of the following organizations: Middlesex Regional Educational Services Commission (1660 Stelton Road, Piscataway, NJ 08854), Bergen County Technical School (327 E Ridgewood Ave, Paramus, NJ 07652) or Educational Information and Resource Center (107 Gilbreth Parkway, Suite 200, Mullica Hill, NJ 08062). The Long Hill Township Board of Education understands that each regional purchasing consortium will make joint buying decisions to select the successful service providers through this procurement process.

The Long Hill Township Board of Education authorizes the organizations listed above to submit FCC Form 470, FCC Form 471, and other E-Rate forms to the Schools and Library Division on behalf of the undersigned school district.

This letter does not bind the Long Hill Township Board of Education to purchase any services. However, it expresses the Board of Education's good-faith intent to participate in the procurement process and ultimately purchase services as part of a consortium in order to get the best value for the school district's telecommunications dollars.

# ROLL CALL VOTE on resolutions #29,30:

YES: Mr. Blocker Mr. DiGiorgio Miss Nyquist Mr. Brown Mr. LoCascio Mr. Stevens Mr. Carn Mrs. Moakley Ms. Barone

NO: None.

Resolutions #29,30 carried 9-0.

It was moved by Mr. Carn and seconded by Mr. LoCascio that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 31,32,33,34.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

31. RESOLVED that the Long Hill Board of Education,
upon the recommendation of the Superintendent and the
Business Administrator, acknowledge that Tuesday, May 20, 2014
be observed as a day of remembrance in honor of Matthew Geoffrey Kantor.

M. KANTOR
DAY OF
REMEMBRANCE

Matthew, a Gillette resident and Central Middle School student from September 2001 to June of 2004 enlisted in the United States Navy in March 2009. In March of 2011, he graduated from SEAL Qualification Training and was deployed to Afghanistan in September 2011. On November 1, 2013, while returning from a reconnaissance patrol, his platoon was ambushed. As the Rear Security, Matthew sustained a mortal wound while returning fire and allowing his platoon to take cover. Matthew was awarded the Bronze Star of Valor in recognition of his heroism in the service of our country. His citation for this award recognizes that his actions saved the lives of the other 30 soldiers of his platoon.

32. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, accept the Harassment, Intimidation, and Bullying report regarding an alleged incident and affirm the Superintendent's decision that bullying was not substantiated as presented to the Board of Education in private session on April 28, 2014.

ACCEPTANCE OF HIB

REPORT

33. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the 2015-2016 School Calendar as presented.

**ADOPTION OF** 

2015-2016 CALENDAR

34. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve a change in the meeting time for the June 9, 2014 Worksession Meeting. The meeting will start at 6:00 p.m. to allow for the Board to conduct its annual retreat and goal setting for 2014-2015.

APPROVAL OF MEETING TIME CHANGE

RESOLVED that the Long Hill Board of Education approve a change in the date for the July 2014 Worksession/Regular meeting from July 14, 2014 to July 21, 2014.

MEETING DATE CHANGE

ROLL CALL VOTE on resolutions #31,32,33,34:

YES: Mr. Blocker Mr. DiGiorgio Miss Nyquist Mr. Brown Mr. LoCascio Mr. Stevens Mr. Carn Mrs. Moakley Ms. Barone

NO: None.

Resolutions #31,32,33,34 carried 9-0.

## ITEMS FOR DISCUSSION

Ms. Barone reminded the Board members to complete the online Board of Education Self-Evaluation in preparation for the Board retreat on June 9.

OLD BUSINESS: None.

**NEW BUSINESS: None.** 

COMMENTS FROM THE PUBLIC: None

It was moved by Mr. LoCascio and seconded by Mr. Blocker that the Board enter into private session for the purpose of discussing salary determinations for non-unit employees for 2014-2015. It is anticipated that the private session will last no more than one hour. No action is anticipated this evening.

Motion carried 9-0. Into private session at 9:00 p.m.

PRIVATE SESSION

It was moved by Mr. Brown and seconded by Miss Nyquist that the Board return to public session. Motion carried 9-0. Into public session at 9:27 p.m.	PUBLIC SESSION
It was moved by Mr. Brown and seconded by Miss Nyquist that the meeting adjourn. Motion carried 9-0. Meeting adjourned at 9:27 p.m.	ADJOURNMENT
FUTURE MEETING DATES June 9, 2014 – Board of Education Retreat 6:00 p.m. a Municipal Building June 23, 2014 – Regular Meeting– 7:30 p.m. – Townsh	
Respectfully submitted,	
John Esposito Business Administrator/Board Secretary	René Rovtar, Ed.D. Superintendent of Schools