

LONG HILL TOWNSHIP BOARD OF EDUCATION
WORKSESSION MEETING
June 8, 2015

The Long Hill Township Board of Education held a Worksession Meeting on Monday, June 8, 2015 in the Long Hill Township Town Hall. The meeting was called to order by Board President Rita Barone at 7:30 p.m.

MEMBERS PRESENT: Mr. Brown, Mr. Carn, Mr. DiGiorgio, Mr. Girards,
Mrs. Moakley, Miss Nyquist, Ms. Raban, Mr. Stevens, Ms. Barone.

MEMBERS ABSENT: None.

OTHERS PRESENT: Dr. Rovtar, Superintendent of Schools
Mr. Esposito, Business Administrator/Board Secretary
Mrs. Franklin, LHEA President
Mr. Birckhead, District Teacher
3 Township Residents
One Reporter for the Echoes-Sentinel

PLEDGE OF ALLEGIANCE: Ms. Barone led the Pledge of Allegiance.

ADEQUATE NOTICE OF MEETING:

Adequate notice of this meeting of the Long Hill Township Board of Education was given as required by the Open Public Meetings Act as follows:

Notice was sent to the Courier News, Echoes Sentinel and the Daily Record on January 6, 2015. Notice was posted on the bulletin board in the first floor entrance hall of the School District Administration Building, Gillette, New Jersey. Notices were filed with the Township Clerk; and notices were mailed to all persons who have requested individual notice pursuant to the Open Public Meetings Act.

COMMUNICATIONS: Ms. Barone stated that she had received correspondence from Mrs. Christine Blocker suggesting that the Board consider sharing a superintendent with the Warren Township School District.

Dr. Rovtar stated that the Board members had received email correspondence from one parent with regard to the positive experience their child had in Mr. Blanes' class this year.

BOARD COMMITTEE REPORTS

Curriculum— Miss Nyquist reported that the Curriculum Committee met with Dr. Jones this evening to review a number of items. Dr. Jones provided a recap of the programs that had been implemented this year. The committee reviewed the new Algebra I textbook that is being recommended for use beginning in September. The Health and Physical Education curriculum will be reviewed beginning in September. Dr. Jones discussed the proposed new materials for the reading program for grades K-2.

Educational Services Commission of Morris County– Miss Nyquist stated that she had attended the reorganization meeting and will be serving as the Vice President. She is also serving on the negotiations committee.

Policy Committee– Mrs. Moakley indicated that the Policy Committee reviewed the policies on the agenda this evening and recommended some editorial changes to Dr. Rovtar. The policies are recommended for approval on a first reading this evening.

Negotiations Committee– Mr. Stevens stated that the Negotiations Committee had met with the LHEA representatives earlier this evening. He will report to the Board in private session. Additional negotiations sessions have been scheduled for June 11th and June 17th.

Finance Committee– Mr. Carn reported that the Finance Committee reviewed the Financial Reports for April and recommends their approval this evening. The Committee will meet again prior to the Board Retreat to review the year-end financials.

PTO Liaison – Mr. Carn thanked the many parent volunteers for helping with the various student programs that have been happening in the schools. The End of the Year Banquet will be held on June 18th.

FORCE – Mr. DiGiorgio stated that the FORCE Robotics Program will be holding a demonstration and information session on June 12th in the Central Middle School All Purpose Room. The robotics program also did a demonstration at the Millington Downtown Day yesterday which was very well received.

Community Relations Committee – Mr. Carn reminded the public that there will be a public forum to provide input on the qualities and qualifications for the new superintendent on June 15th at 7:30 p.m. in the Central Middle School All Purpose Room.

SUPERINTENDENT'S UPDATE

Dr. Rovtar stated that Governor Christie recently indicated that he was no longer supportive of the Common Core State Standards. The existing standards will remain in place until the NJDOE recommends any changes and those changes are approved by the New Jersey State Board of Education. There have been many activities occurring in the district. Thank you to the tremendous volunteer support that makes many of these events possible. Dr. Rovtar indicated that anyone interested in purchasing the cookbook compiled by the SPORT organization should contact her.

BUSINESS ADMINISTRATOR/BOARD SECRETARY'S UPDATE

Mr. Esposito reported:

- The contractor for the HVAC project has been doing some preliminary work to prepare for the major work which will commence when school is out.
- The kickoff meeting for the Cupola Restoration Project was held last week.
- Teachers have been submitting their School Specialty orders for school supplies for next year.
- He has received the insurance summary information from the district's broker and will share the information with the Board at a future meeting.

COMMENTS FROM THE PUBLIC

At this point, the Board of Education welcomes comments from any member of the public. Please note that as per Board Policy #1130, a total of fifteen (15) minutes is allocated for public comments at any single Board meeting. In order to provide residents the opportunity to comment, individual speakers are limited to three minutes each at any particular Board meeting. The Board may extend these time limits at its discretion.

Mr. John Birckhead, Central Middle School music teacher, questioned why he was not included in the resolution on extracurricular appointments for 2015-2016 to be appointed as the baseball coach. Dr. Rovtar said it was an oversight and that appointment could be added to the resolution for Board action this evening.

Mr. Tim O’Hara, a parent of five students in the district, stated that he was asked by a group of parents to present information to the Board of Education. Mr. O’Hara shared a document with the Board members and focused his remarks on his opinion that the Long Hill Township School District is a good one that could be better.

Ms. Barone thanked Mr. O’Hara for sharing his information and stated that the Board would take it under advisement.

ADMINISTRATIVE RECOMMENDATIONS

1. It was moved by Mr. Brown and seconded by Mr. Stevens that the following minutes of the Long Hill Township Board of Education be accepted as presented and made part of the public record:

APPROVAL OF MINUTES

May 18, 2015 Regular Meeting – Public and Private Sessions

ROLL CALL VOTE on resolution #1:

Yes: Mr. Brown Mrs. Moakley
 Mr. Carn Miss Nyquist
 Mr. DiGiorgio Ms. Raban
 Mr. Girards Mr. Stevens
 Ms. Barone

NO: None.
Resolution carried 9-0.

It was moved by Mr. Carn and seconded by Mrs. Moakley that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 2,3,4,5,6,7,8,9.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

2. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the submission of the Fiscal Year 2016 No Child Left Behind Grant Application in the following amounts as provided by the New Jersey Department of Education. The Title III monies will be administered through a Consortium with the School District of the Chathams.

APPROVAL OF NCLB APPLICATION

Title IIA (Professional Development)	
Long Hill Township School District	\$16,763.00
St. Vincent de Paul School	\$ 2,592.00
Title III (English Language Acquisition)	\$ 5,658.00

BE IT FURTHER RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the refusal of Title I funds in the amount of \$21,333.00 for the Fiscal Year 2016 No Child Left Behind Grant.

3. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the submission of the Fiscal Year 2016 IDEA Grant Application in the following amounts as provided by the New Jersey Department of Education.

APPROVAL OF IDEA APPLICATION

IDEA Preschool	
Long Hill Township School District	\$ 11,235.00
IDEA Basic	
Long Hill Township School District	\$201,474.00
St. Vincent de Paul School	\$ 17,469.00

4. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve a transportation agreement with the Educational Services Commission of Morris County (ESCMC) to provide special education bus routes for out-of-district placements for the 2015-2016 school year; and authorize the Business Administrator to sign and submit the agreement to the ESCMC on behalf of the district. (This does not obligate the Long Hill School District to place students on Commission routes. It simply permits the district to use them on an as-needed basis if cost savings can be achieved by sharing routes with other districts.)

TRANSPORTATION AGREEMENT WITH ESCMC

5. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the transfers for April 30, 2015.

APPROVAL OF APRIL, 2015 TRANSFERS

6. RESOLVED that the Long Hill Township Board of Education, pursuant to N.J.A.C. 6:20-2.13 (E), certifies that as of April 30, 2015 after review of the Board Secretary’s monthly financial report (appropriations section) and upon consultation with appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.13(B), and sufficient funds are available to meet the district’s financial obligations for the remainder of the year.

APPROVAL OF
FINANCIAL
CERTIFICATIONS
APRIL, 2015

7. RESOLVED that the Long Hill Township Board of Education accept the financial reports of the Board Secretary and Reconciliation of School Funds for the month ending April 30, 2015.

APPROVAL OF BD. SEC.
REPORT & RECON.
APRIL, 2015

8. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the submission of an Application for Dual Use of Educational Space for Room 11 at Gillette School to be used as the Basic Skills/ESL classroom. Approval from the Executive County Superintendent for dual use is requested for the 2015-2016 school year.

APPROVAL OF DUAL
USE APPLICATION

9. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the Travel/Conference registration for the staff indicated for professional improvement or development as per the attached listing.

APPROVAL OF TRAVEL

ROLL CALL VOTE on resolutions #2,3,4,5,6,7,8,9:

Yes: Mr. Brown Mrs. Moakley
 Mr. Carn Miss Nyquist
 Mr. DiGiorgio Ms. Raban
 Mr. Girards Mr. Stevens
 Ms. Barone

NO: None.
Resolutions #2,3,4,5,6,7,8,9 carried 9-0.

It was moved by Mrs. Moakley and seconded by Mr. Stevens that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 10,11,12,13,14.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

10. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Director of Special Services, approve Dr. Aviva Bojko of the Institute of Neurology and Neurosurgery. Dr. Bojko will provide Neurological Evaluations for our school district when necessary. The cost of an evaluation is \$725.00.

APPROVAL OF DR. BOJKO TO PROVIDE NEUROLOGICAL EVALUATIONS

11. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Director of Special Services, approve payment of \$725.00 to The Institute of Neurology and Neurosurgery for a Neurological Evaluation for student #2029846 to assist in determining special education category and program.

PAYMENT TO THE INSTITUTE OF NEUROLOGY & NEUROSURGERY

12. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Director of Special Services, approve Ms. Anne Elmowitz, a Wilson Language and Reading Consultant, to provide reading instruction during the 2015-2016 school year, at a rate of \$75.00 per hour. Cost not to exceed \$26,250.00.

APPROVAL OF A. ELMOWITZ TO PROVIDE READING INSTRUCTION

13. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Director of Special Services approve Michele Lawton, BCBA,(Board Certified Behavioral Consultant) to provide Behavioral Consulting Services during the 2015-2016 school year, at a rate of \$125.00 per hour. Cost not to exceed \$25,000.00.

APPROVAL OF M. LAWTON TO PROVIDE BEHAVIORAL CONSULTING SERVICES

14. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Director of Special Services, approve payment of \$700.00 per evaluation, to Learning Tree for a bilingual Speech/Language Evaluation for students #7037894152, #4347390305 and #6745191101 to assist in determining a special education category.

PAYMENT TO LEARNING TREE

ROLL CALL VOTE on resolutions #10,11,12,13,14:

Yes: Mr. Brown Mrs. Moakley
Mr. Carn Miss Nyquist
Mr. DiGiorgio Ms. Raban
Mr. Girards Mr. Stevens
Ms. Barone

NO: None.

Resolutions #10,11,12,13,14 carried 9-0.

It was moved by Mr. Stevens and seconded by Mr. DiGiorgio that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 15,16,17,18,19,20,21.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

15. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, appoint Christopher Nevolo to the position of Sixth Grade Math Teacher at Central Middle School [PCS: CMS0000004] at the BA Step 2 salary of \$50,000.00 (subject to change based on the 2015-2016 salary guides to be determined) for the 2015-2016 school year.

C. NEVOLO
APPOINTED

16. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, appoint Matthew Laubscher to the position of Library Media Specialist at Millington School [PCS: MES0000025] at the BA Step 2 salary of \$50,000.00 (subject to change based on the 2015-2016 salary guides to be determined) for the 2015-2016 school year.

M. LAUBSCHER
APPOINTED

17. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, appoint Pamela Fitzsimmons to the position of Fourth Grade Teacher at Millington School [PCS: MES0000010] at the MA+30 Step 11 salary of \$73,543.00 (subject to change based on the 2015-2016 salary guides to be determined) for the 2015-2016 school year.

P. FITZSIMMONS
APPOINTED

18. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, certifies completion and authorizes submission of the 2014-2015 Merit Goals #1, #2 and #3 for René Rovtar, as listed below, to the Morris Executive County Superintendent of Schools.

SUBMISSION OF
MERIT GOALS #1,2 & 3
FOR R. ROVTAR TO
COUNTY SUPT.

Merit Goal #1

Completion of the development of a Strategic Plan for the Long Hill Township School District for the period 2015-2020.

Merit Goal #2

Implementation of a Community Literature Circle Program to engage students and community residents in discussion of a novel. This goal will support implementation of the Common Core State Standards in English Language Arts with a focus on critical reading and analysis.

Merit Goal #3

Preparation of ten press releases during the course of the 2014-2015 school year highlighting a student or staff accomplishment, school or district program, or educational program. Implementation of Superintendent Brown Bag Lunch Initiative to support increased community relations.

19. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, accept the resignation of René Rovtar from the position of Superintendent [PCS: DST0000001} effective June 30, 2015.

R. ROVTAR
RESIGNATION

20. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, Business Administrator and Middle School Principal approve the following appointments for the 2015-2016 school year. (Stipends are subject to change based on the 2015-2016 salary guides to be determined for the 2015-2016 school year.)

APPROVAL OF
STIPEND POSITIONS

<u>Sport/Activity</u>	<u>Advisor</u>	<u>Stipend</u>
Athletic Director	Kerri Altebrando	\$4,574.00*
Environmental Club Advisor	Maura Aimette	\$ 714.00
Games Club Advisor	Angela Barth	\$ 714.00*
Newspaper advisor	Andrew Gillespie	\$2,090.00**
Student Council Advisor	Dan Salzer	\$2,090.00
Boys' Soccer Coach	Michael Lisbona	\$3,115.00*
Girls' Soccer Coach	Peter Hockmeyer	\$3,115.00*
Boys' Basketball	Peter Hockmeyer	\$3,115.00*
Girls' Basketball	Emily Palla	\$3,115.00*
Girls' Softball	Peter Hockmeyer	\$3,115.00*
Boys' Baseball	John Birckhead	\$3,115.00*
Fencing Coach	Eric Kirberger	\$3,115.00*
Cross Country Coach	Jim Barnum	\$1,557.50*
	Charles Mott	\$1,557.50*
Spring Track	Tracey Barragan	\$1,557.50*
	Jim Barnum	\$1,557.50*
Cheerleading Advisor	Erin Davidove	\$2,327.00*
Orchestra/Band Advisor	Eileen Shanagher	\$1,879.50*
Yearbook Advisors – Central	Kathryn Ralston	\$1,045.00*
	Dan Salzer	\$1,045.00*
Yearbook Advisor – Millington	Christina Lattoz	\$ 784.00
Theater Arts Construction	Theresa Dunn	\$ 519.00*
	Caitlin Rajan	\$ 519.00*
Pens and Dreams Advisor	Maura Aimette	\$ 714.00
Booster Club	Kerri Altebrando	\$1,045.00
	Deborah Celmer	\$1,045.00
Consortium Activities Advisor	Andrew Gillespie	\$ 120.00*(per activity)

*Stipends to be paid from existing activity account balances and/or pay to play/participate fees paid.

** Stipend to be paid through PTO contribution.

21. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve an increase to the substitute pay rates for the 2015-2016 school year:

INCREASE TO THE
2015-16 PAY RATES
FOR SUBSTITUTES

Substitute Teacher	Days 1 through 30	\$80.00
	Days 31 through 60	\$85.00
	Days 61+	\$90.00
Substitute Nurse Rate		\$130.00

ROLL CALL VOTE on resolutions #15,16,17,18,19,20,21:

Yes: Mr. Brown Mrs. Moakley
 Mr. Carn Miss Nyquist
 Mr. DiGiorgio Ms. Raban
 Mr. Girards Mr. Stevens
 Ms. Barone

NO: None.

Resolutions #15,16,17,18,19,20,21 carried 9-0.

It was moved by Ms. Raban and seconded by Mr. Brown that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 22,23.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

22. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Policy Committee, approve the following policies on a first reading:

FIRST READING
OF POLICIES

Policy 4151.1	Personal Illness and Injury/Health and Hardship
Policy 6178	Early Childhood Education/Preschool

23. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, schedule a Special Meeting to be held on Monday, June 15, 2015 at Central Middle School at 7:30 p.m. for the purpose of conducting a public forum to receive input on the qualities and qualifications desired in a new superintendent and a private session at 6:30 pm to interview candidates for the interim Superintendent position.

SPECIAL MEETING
SCHEDULED

ROLL CALL VOTE on resolutions #22,23:

Yes: Mr. Brown Mrs. Moakley
 Mr. Carn Miss Nyquist
 Mr. DiGiorgio Ms. Raban
 Mr. Girards Mr. Stevens
 Ms. Barone

NO: None.

Resolutions #22,23 carried 9-0.

ITEMS FOR DISCUSSION: None.

OLD BUSINESS: None.

NEW BUSINESS: None.

COMMENTS FROM THE PUBLIC: None.

It was moved by Mr. Stevens and seconded by
 Mr. Brown that the Board enter into private session for the
 purpose of discussing ongoing negotiations with the Long Hill
 Education Association and the status of the Superintendent search.
 It is anticipated that the private session will last no more than one
 hour. Motion carried 9-0.
 Into private session at 8:07 p.m.

PRIVATE SESSION

It was moved by Mr. Stevens and seconded by
 Mr. DiGiorgio that the Board return to public session.
 Motion carried 9-0. Into public session at 9:15 p.m.

PUBLIC SESSION

It was moved by Mr. Stevens and seconded by Mr. DiGiorgio
 that the meeting adjourn. Motion carried 9-0. Meeting
 adjourned at 9:15 p.m.

ADJOURNMENT

FUTURE MEETING DATES

June 15, 2015 – Special Meeting – 7:00 p.m. Public Forum for the Superintendent Search – Central Middle School All Purpose Room

June 22, 2015 – Board Retreat and Goal Setting and Regular Meeting – 6:00 p.m. – Township Municipal Building

July 20, 2015 – Worksession/Regular Meeting – 7:30 p.m. – Township Municipal Building

August 24, 2015 – Worksession/Regular Meeting – 7:30 p.m. – Township Municipal Building

September 14, 2015 – Worksession Meeting – 7:30 p.m. – Township Municipal Building

Respectfully submitted,

John Esposito
 Business Administrator/Board Secretary

René Rovtar, Ed.D.
 Superintendent of Schools