

EXIT INTERVIEWS

The Long Hill Township Board of Education (BOE) believes that communication with employees of the district who have submitted written notice to end their employment is desirable. The goal of this communication is to promote excellence in the district by studying the positive and negative comments such employees may freely choose to offer. Participation in this written exit interview process is completely voluntary. If the employee chooses not to participate, it will not affect him or her in any way.

Members of the staff who have submitted written notice to end their employment with the Long Hill Township School District will receive a short questionnaire which may be completed and returned by mail to the Chief School Administrator (CSA). The Superintendent will compile and evaluate all data and report to the district administrators and Board of Education as necessary.

Replaces all previously adopted policies.

First Reading: December 13, 2004

Second Reading: February 14, 2005

Reviewed and readopted: July 18, 2011