

NON-RESIDENT PUPILS – CALCULATION OF TUITION

The Long Hill Township Board of Education (BOE) recognizes its duty to accurately calculate and assess, where applicable, non-resident pupil tuition costs. The BOE has the authority and responsibility to assess tuition costs for various reasons such as when it determines to accept non-resident pupils into the district's regular and special education programs and on ascertaining that a non-resident pupil is attending any of the district schools without the authorization of the district.

To help assure that there is a consistent formula for determining such tuition costs, administrative procedures are approved by the Board as follows:

1. Determining regular education tuition: Regular education tuition is the estimated unit "total cost per pupil" as defined by the New Jersey Department of Education (NJDOE), excluding cost for special education and student transportation. The "total cost per pupil" will be determined through the calculations included in the NJDOE annual budget software. This cost shall apply to all non-resident pupils in the district's regular education programs.
2. Determining special education tuition: Special education tuition shall include the costs of any student-specific costs related to the special education programs that may be provided to the non-resident student. Such additional costs may consist of directly-billed amounts based on the number of students in such programs. In addition, the directly attributable costs of any other student-specific activities, for which costs are incurred on behalf of the non-resident student, such as specific therapies, one-to-one aides, specialized equipment, shall be included in the special education tuition amount.
3. Preschool tuition: Tuition will be charged for those general education students who are enrolled in the district's preschool program will attend only. The annual tuition for this program will be developed by the Business Administrator, in consultation with the Director of Special Services and the CSA, according to program costs.
4. Adjusting tuition costs (total tuition): The BOE may adjust the estimated total tuition at any time during the school year without prior notice to the party(ies) responsible for such payments. The adjusted amount will be reflected in any remaining tuition due.

Adopted: May 24, 1999

Reviewed and readopted : March 14, 2011