

### CURRICULUM DESIGN AND DEVELOPMENT

The Chief School Administrator (CSA) shall be responsible to the Board for the development of curriculum to meet identified student needs. The Board shall ensure that curriculum and instruction are designed and delivered in a way that all students are able to demonstrate the knowledge and skills set out in the Core Curriculum Content Standards. In addition, the Board shall ensure that appropriate instructional adaptations are designed and delivered for students with disabilities, for students with limited English proficiency, and for students who are gifted and talented.

The CSA shall establish procedures for curriculum development that ensure the effective participation of teaching staff members; students, as appropriate to their age and grade; parents/guardians; the community; members of the Board; and the use of all available resources. Care shall be taken that certified staff shall not be assigned to teach material outside the limits of their certification and endorsements.

The CSA shall report to the Board the objectives, evaluative criteria and costs of each proposed program before seeking Board adoption. New programs and courses of study shall not be acted upon by the board until the meeting following their presentation, in order for Board members to have an opportunity to review the proposed program.

Criteria by which the Board will judge the acceptability of new course offerings include:

- A. Does it address an identified student need?
- B. Is it relevant to the Board's philosophy and goals and does it offer real possibilities for progress toward these goals?
- C. Does it satisfy the requirements of the Board's school and classroom practices regarding bias and stereotyping?
- D. If the proposed course replaces an existing program, what defect in the previous program is it designed to overcome?
- E. Does it include measures for determining progress?
- F. Does it address the necessary study skills?

- G. Has it been thoroughly studied and/or tested by district staff or by another district? What were the results?
- H. Has a curriculum guide been completed? If not, when can it be expected?
- I. Have the accompanying textbooks been recommended to the Board?
- J. Have the costs and time of implementation been reviewed, including inservice training?

A five-year plan for updating curriculum shall be developed and implemented. The CSA shall report annually on all progress in curriculum development and the implementation of the five-year curriculum plan at the time of the board's annual adoption of curriculum.

**Reviewed and Readopted: September 23, 2013**  
**First Reading: December 12, 2005**  
**Second Reading: January 9, 2006**

**Legal References:**

<u>N.J.A.C. 6A:8-3.1 et seq.</u>	Implementation of the Core Curriculum Content Standards
<u>N.J.A.C. 6A:30-1.1 et seq.</u>	Evaluation of the Performance of School Districts
<u>N.J.A.C. 6A:32-12.1</u>	Reporting requirements

Old Bridge Education Association v. Board of Education of the Township of Old Bridge, Middlesex County, OAL DKT. NOS. EDU 4459-96 and EDU 4981-96 (Consolidated)

**Possible Cross References:**

*2131	Chief school administrator
*5120	Assessment of individual needs
*6140	Curriculum adoption
*6142	Subject fields
*6143	Curriculum guides
*6147	Standards of proficiency
*6171	Special instructional programs
*9325.4	Voting method

\*Indicates policy is included in the Critical Policy Reference Manual