

LONG HILL TOWNSHIP BOARD OF EDUCATION  
REGULAR MEETING  
May 23, 2016

The Long Hill Township Board of Education held a Regular Meeting on Monday, May 23, 2016 in the Long Hill Township Town Hall. The meeting was called to order by Board President Nicholas Stevens at 7:30 p.m.

MEMBERS PRESENT: Ms. Barone, Mrs. Butler, Mr. Carn, Mr. DiGiorgio, Mr. Girards, Mrs. Moakley, Miss Nyquist, Ms. Raban, Mr. Stevens.

MEMBERS ABSENT: None.

OTHERS PRESENT: Dr. Acevedo, Superintendent of Schools  
Mr. Esposito, Business Administrator/Board Secretary  
Dr. Jones, Gillette School Principal/Curriculum Director  
Mr. Blinder, Coordinator of Technology Services  
Mrs. Connelly, Coordinator of Instructional Technology  
Mrs. Franklin, LHEA President  
One District Teacher  
Mr. Sandow, Township Resident  
Three Township Residents  
One Reporter for the Echoes-Sentinel

PLEDGE OF ALLEGIANCE: Mr. Stevens led the Pledge of Allegiance.

ADEQUATE NOTICE OF MEETING:

Adequate notice of this meeting of the Long Hill Township Board of Education was given as required by the Open Public Meetings Act as follows:

Notice was sent to the Courier News, Echoes Sentinel and the Daily Record on October 12, 2015. Notice was posted on the bulletin board in the first floor entrance hall of the School District Administration Building, Gillette, New Jersey. Notices were filed with the Township Clerk; and notices were mailed to all persons who have requested individual notice pursuant to the Open Public Meetings Act.

COMMUNICATIONS: Dr. Acevedo read a letter of appreciation from a parent about a teacher. Dr. Acevedo wished Ms. Dilkes the best in her new position.

BOARD COMMITTEE REPORTS

Finance Committee – Mr. Carn noted that the Bills were reviewed and are recommended for approval.

PTO Liaison – Mr. Carn stated that 50/50 tickets are still available for purchase and he mentioned the PTO's end of year dinner.

Negotiations Committee – Mrs. Moakley stated the Committee met with the LHASA and the Board will be updated in closed session.

Policy Committee – Mrs. Moakley reviewed the policies that are on the agenda this evening.

Technology Committee – Ms. Raban commented on the presentation that will be provided by Dr. Acevedo which will describe in detail the technology resolutions that are on the agenda this evening.

SUPERINTENDENT’S UPDATE

Dr. Acevedo reported on the following:

- He thanked the PTO for the Appreciation Lunch and noted that Environmental Day was a success.
- He discussed the district’s NCLB allocation which is roughly \$46,617.
- He stated that he met with Police Chief Mazzeo and Officer Scala.
- He had an excellent exchange in his meeting with Central School staff and also met with 5<sup>th</sup> grade teachers regarding the 1:1 initiative.

-He then gave a PowerPoint presentation on the direction of the district’s technology efforts and explanations of the upcoming wireless and VOIP projects.

BUSINESS ADMINISTRATOR UPDATE

Mr. Esposito reported on the following:

- He noted the March and April financial reports are on the agenda for approval.
- He stated that he and Dr. Acevedo will attend a FEMA meeting regarding potential reimbursement for costs related to the January snowstorm.

COMMENTS FROM THE PUBLIC

At this point, the Board of Education welcomes comments from any member of the public. Please note that as per Board Policy #1130, a total of fifteen (15) minutes is allocated for public comments at any single Board meeting. In order to provide residents the opportunity to comment, individual speakers are limited to three minutes each at any particular Board meeting. The Board may extend these time limits at its discretion.

Mr. Falbe asked about the content in Policy #5756.

Mr. Schatz thanked the Board for their service and also asked for more detail on Policy #5756.

Mrs. O’Leary talked about her child’s progress in Long Hill Schools and meeting the needs of all students.

ADMINISTRATIVE RECOMMENDATIONS

1. It was moved by Ms. Raban and seconded by Miss Nyquist that the following minutes of the Long Hill Township Board of Education be accepted as presented and made part of the public record:

APPROVAL OF MINUTES

May 9, 2016 Worksession Meeting-Public Session

ROLL CALL VOTE on resolution #1:

YES: Ms. Barone            Mr. Girards  
       Mrs. Butler            Mrs. Moakley  
       Mr. Carn                Miss Nyquist  
       Mr. DiGiorgio        Ms. Raban  
                                       Mr. Stevens

NO: None.  
 Resolution #1 carried 9-0.

It was moved by Mrs. Butler and seconded by Mrs. Moakley that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 2,3,4,5,6,7,8,12.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

2. RESOLVED that the Long Hill Township Board of Education approve Payrolls for April 15, 2016 and April 29, 2016 and the list of Bills for May 10, 2016 and May 23, 2016:

APPROVAL OF  
 BILLS

<b>Payroll for 04/15/16</b>	<b>Amount</b>
Fund 10	\$23,270.40
Current Expense - Fund 11	\$431,416.45
Capital Outlay - Fund 12	
Special Revenue Fund - Fund 20	
Capital Projects - Fund 30	
Debt Services - Fund 40	
<b>TOTAL</b>	<b>\$454,686.85</b>

<b>Payroll 04/29/16</b>	<b>Amount</b>
Fund 10	\$23,288.94
Current Expense - Fund 11	\$417,315.51
Capital Outlay - Fund 12	
Special Revenue Fund - Fund 20	
Capital Projects - Fund 30	
Debt Services - Fund 40	
<b>TOTAL</b>	<b>\$440,604.45</b>

<b>Bills 05/10/16</b>	<b>Amount</b>
Fund 10	
Current Expense - Fund 11	\$201,468.72
Capital Outlay - Fund 12	
Special Revenue Fund - Fund 20	
Capital Projects - Fund 30	
Debt Services - Fund 40	
<b>TOTAL</b>	<b>\$201,468.72</b>

<b>Bills 05/23/16</b>	<b>Amount</b>
Fund 10	
Current Expense - Fund 11	\$368,423.11
Capital Outlay - Fund 12	
Special Revenue Fund - Fund 20	\$22,302.06
Capital Projects - Fund 30	
Debt Services - Fund 40	
<b>TOTAL</b>	<b>\$390,725.17</b>

3. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the transfers for March 31, 2016.

APPROVAL OF MARCH,  
 2016 TRANSFERS

4. RESOLVED that the Long Hill Township Board of Education, pursuant to N.J.A.C. 6:20-2.13 (E), certifies that as of March 31, 2016 after review of the Board Secretary’s monthly financial report (appropriations section) and upon consultation with appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.13(B), and sufficient funds are available to meet the district’s financial obligations for the remainder of the year.

APPROVAL OF FINANCIAL CERTIFICIATIONS MARCH, 2016

5. RESOLVED that the Long Hill Township Board of Education accept the financial reports of the Board Secretary and the Reconciliation of School Funds for the month ending March 31, 2016.

APPROVAL OF BD.SEC. REPORT & RECON. MARCH, 2016

6. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the transfers for April 30, 2016.

APPROVAL OF APRIL, 2016 TRANSFERS

7. RESOLVED that the Long Hill Township Board of Education, pursuant to N.J.A.C. 6:20-2.13 (E), certifies that as of April 30, 2016 after review of the Board Secretary’s monthly financial report (appropriations section) and upon consultation with appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.13(B), and sufficient funds are available to meet the district’s financial obligations for the remainder of the year.

APPROVAL OF FINANCIAL CERTIFICIATIONS APRIL, 2016

8. RESOLVED that the Long Hill Township Board of Education accept the financial reports of the Board Secretary and the Reconciliation of School Funds for the month ending April 30, 2016.

APPROVAL OF BD. SEC. REPORT & RECON. APRIL, 2016

12. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Interim Superintendent and the Business Administrator, approve the Travel/Conference registration for the staff indicated for professional improvement or development as per the attached listing.

APPROVAL OF TRAVEL

ROLL CALL VOTE on resolutions #2,3,4,5,6,7,8,12:

YES: Ms. Barone	Mr. Girards
Mrs. Butler	Mrs. Moakley
Mr. Carn	Miss Nyquist
Mr. DiGiorgio	Ms. Raban
	Mr. Stevens

NO: None.  
Resolution #2,3,4,5,6,7,8,12 carried 9-0.

It was moved by Mrs. Moakley and seconded by Mr. Carn that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 9,10,11.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

9. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, accept the wireless infrastructure expansion project proposal for Gillette, Millington and Central Schools from Dyn Tek Services at a total cost of \$208,559.76. The project will be partially funded by Erate 2 funds application #160028796

APPROVAL OF  
WIRELESS  
INFRASTRUCTURE  
EXPANSION PROJECT  
PROPOSAL FROM DYN  
TEK SERVICES

AND;

FURTHERMORE, authorizes the Business Administrator to sign an agreement with Dyn Tek accepting the proposal.

10. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, accept the telephone connectivity upgrade to Voice Over IP proposal for Gillette, Millington and Central Schools from Spectrotel. Total cost of the project includes a monthly recurring charge of \$4,271.51 for 36 months and a one time non-recurring charge of \$4,050.00 for installation. The project will be partially funded by Erate 1 funds application #160030774.

APPROVAL OF  
TELEPHONE UPGRADE  
TO VOIP PROPOSAL  
FROM SPECTROTEL

11. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, accept the Internet Dedicated Ethernet connectivity upgrade for Gillette School from Verizon. Total cost of the project includes a monthly recurring charge of \$1,088.20 for 36 months. The project will be partially funded by Erate 1 funds application #160030774.

APPROVAL OF  
INTERNET DEDICATED  
ETHERNET CONNECT-  
IVITY UPGRADE FROM  
VERIZON

ROLL CALL VOTE on resolutions #9,10,11:

YES: Ms. Barone	Mr. Girards
Mrs. Butler	Mrs. Moakley
Mr. Carn	Miss Nyquist
Mr. DiGiorgio	Ms. Raban
	Mr. Stevens

NO: None.  
Resolution #9,10,11 carried 9-0.

It was moved by Mr. Carn and seconded by Mr. DiGiorgio that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 13,14,15,16.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

13. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Director of Special Services, approve the payment of tuition of \$78,183.00 for educational services for student #8870248374 to First Children’s School, Fanwood, NJ 07023, for the 2016-2017 school year at a per diem rate of \$357.00 and a total of 219 days including 34 days for the Extended School Year program.

APPROVAL OF SP.ED.  
PLACEMENT AND  
TUITION

14. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Director of Special Services and the Business Administrator, approve the following summer 2016 hours for the Child Study Team and office staff to complete evaluation work and reports as needed.

APPROVAL OF SPECIAL  
SERVICES SUMMER  
HOURS

NAME	SCHEDULE	PER DIEM
Laura Novak, LDTC	Not to exceed 3 days	\$458.61
Catherine Tedesco, LDTC	Not to exceed 3 days	\$444.61
Jocelyn Merritt, School Psychologist	Not to exceed 3 days	\$303.02
Danielle DeVivo, Social Worker	Not to exceed 9 days	\$289.02
Colleen Pepe, Secretary	Not to exceed 6 days	\$288.12
Dean Wells, Secretary	Not to exceed 10 days	\$249.12

15. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, accept the resignation of Nicole Dilkes from the position of Dean of Students effective June 30, 2016.

N. DILKES  
RESIGNATION

16. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the addition of the following person to the Substitute List for the 2015-2016 and 2016-2017 school years:

APPOINTMENT OF  
SUBSTITUTE

NAME	POSITION
Joyce Andreski	Substitute Nurse

ROLL CALL VOTE on resolutions #13,14,15,16:

YES: Ms. Barone            Mr. Girards  
      Mrs. Butler            Mrs. Moakley  
      Mr. Carn                Miss Nyquist  
      Mr. DiGiorgio        Ms. Raban  
                                      Mr. Stevens

NO: None.

Resolution #13,14,15,16 carried 9-0.

It was moved by Mr. DiGiorgio and seconded by Ms. Barone that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 17,18.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

17. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator and the Policy Committee, approve the following policies on a first reading:

FIRST READING OF POLICIES

- Policy 3381                      Protection Against Retaliation
- Policy 5141.23                Medical Marijuana
- Policy 5756                      Transgender Students

18. RESOLVED that the Long Hill Township Board of Education, upon recommendation of the Superintendent, the Business Administrator and the Policy Committee, readopt the following policies which have been reviewed by the Policy Committee:

READOPTION OF POLICIES

- Policy 3570                      District Records and Reports
- Policy 4112.8                  Nepotism

ROLL CALL VOTE on resolutions #17,18:

- YES: Ms. Barone                Mr. Girards
- Mrs. Butler                 Mrs. Moakley
- Mr. Carn                     Miss Nyquist
- Mr. DiGiorgio               Ms. Raban
- Mr. Stevens

NO: None.  
Resolution #17,18 carried 9-0.



ITEMS FOR DISCUSSION: None.

OLD BUSINESS: None.

NEW BUSINESS: None.

COMMENTS FROM THE PUBLIC: None.

It was moved by Mrs. Moakley and seconded by Miss Nyquist that the Board enter into private session for the purpose of discussing a personnel matter pertaining to a non-tenured teacher and an update on negotiations with the LHASA.

PRIVATE SESSION

Action is not anticipated following the private session.  
Motion carried 9-0. Into private session at 8:58 p.m.

\_\_\_\_\_

The Board returned to public session at 9:30 p.m.

PUBLIC SESSION

It was moved by Miss Nyquist and seconded by  
Mr. DiGiorgio that the meeting adjourn. Motion  
carried 9-0. Meeting adjourned at 9:30 p.m.

ADJOURNMENT

\_\_\_\_\_

FUTURE MEETING DATES

June 13, 2016 – Worksession Meeting – 7:30 p.m. – Township Municipal Building

June 27, 2016 – Regular Meeting – 7:30 p.m. – Township Municipal Building

Respectfully submitted,

John Esposito  
Business Administrator/Board Secretary

Edwin Acevedo, Ed. D.  
Superintendent of Schools