

LONG HILL TOWNSHIP BOARD OF EDUCATION  
SPECIAL MEETING  
May 31, 2017

The Long Hill Township Board of Education held a Special Meeting on Wednesday, May 31, 2017 in the Board Conference Room at Gillette School. The meeting was called to order by Board President Nicholas Stevens at 7:35 p.m.

MEMBERS PRESENT: Mr. Bundonis, Mrs. Butler, Mr. Carn, Mrs. Moakley, Mr. O'Leary, Ms. Raban, Mr. Stevens.

MEMBERS ABSENT: Mr. DiGiorgio, Miss Nyquist.

OTHERS PRESENT: Dr. Acevedo, Superintendent of Schools  
Mrs. Franklin, LHEA President

PLEDGE OF ALLEGIANCE

ADEQUATE NOTICE OF MEETING:

Adequate notice of this meeting of the Long Hill Township Board of Education was given as required by the Open Public Meetings Act as follows:

Notice was sent to the Courier News, Echoes Sentinel and the Daily Record on May 30, 2017. Notice was posted on the bulletin board in the first floor entrance hall of the School District Administration Building, Gillette, New Jersey. Notices were filed with the Township Clerk; and notices were mailed to all persons who have requested individual notice pursuant to the Open Public Meetings Act.

SUPERINTENDENT'S UPDATE

Dr. Acevedo reported on the following:

- The Middle School Hiring Committee of parents, educators, administrators and board members has begun the interviewing process for the vacant Central School principal position. The Committee met yesterday and today and has interviewed 10 candidates. The committee has been asking important questions and having robust conversations concerning the qualifications of the candidates.
- Mr. Carn and Mrs. Butler are the Board members representatives. The parents on the committee are Mrs. Briggs (PAC), Mrs. Squizziato (PTO), and Mrs. Perillo (Special Education). The teachers are Ms. Altebrando (Gr. 8 Science), Ms. Stepanian, (Gr. 7 Math/Geometry), and Ms. Lazirko (School Counselor). Dr. Jones, Mrs. Dawson and Dr. Acevedo are also part of the committee. The pool has been narrowed to 5 candidates and the second round of interviews will take place on June 6, 2017.
- Mr. Stevens expressed his thanks to all of the committee members for devoting their time to this important search.

-Dr. Acevedo stated that he and Mr. Esposito met recently with the district's architect to discuss the replacement of boilers and additional repairs and projects in district. He and Mr. Esposito will meet with the architect again in June to assess the condition of the boilers and discuss, if necessary, the next steps in the process.

-Dr. Acevedo reviewed how the Board contracted the services of Edvocate, a consultant, to assist with writing the Request for Proposals and to advise the Board on the RFP. The district’s attorney has also reviewed and approved the RFP and the contract language. Dr. Acevedo stated that the resolution outlines the timeline and the actions to date.

-He mentioned that the Buildings and Grounds Committee consists of Mr. Carn, Mr. DiGiorgio, Mr. Esposito and Dr. Acevedo. The Committee had frequent meetings to discuss the two proposals and it interviewed both companies. Mr. Stevens was recognized for having attended B&G meetings to discuss the options with the Committee and to review the RFPs that were received. Mr. Stevens also participated in meetings with Edvocate and the Committee.

-The new contract will be effective as of July 1, 2017. Costs were reviewed and Mr. Carn informed the Board that the district would save approximately \$75,000 a year. Mrs. Moakley asked about the transition and Dr. Acevedo informed the Board that it was anticipated that some of the TEMCO employees would be asked to remain and work for Pritchard.

RESOLUTION

It was moved by Mr. O’Leary and seconded by Mrs. Butler that the Long Hill Township Board of Education approve the following recommendation of the Superintendent numbered 1.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

1. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the following resolution:

AWARD OF CONTRACT  
TO PRITCHARD  
INDUSTRIES

Whereas, on February 23, 2017 the Division of Local Government Services granted the request of the Long Hill Township Board of Education (hereinafter referred to as the “Board”) to utilize the competitive contracting process in lieu of public bidding and to request proposals for the management and staffing of the Long Hill Township School District’s custodial, maintenance and grounds services;

Whereas, on or about March 20, 2017 the Board published an advertisement which solicited requests for proposals for the outsourcing of all management and staffing of the Long Hill Township School District’s custodial, maintenance and grounds services;

Whereas, on April 4, 2017 the Board accepted two (2) proposals for these services;

Whereas, a team of Long Hill administrators and Board members jointly evaluated the proposals and ranked them in accordance with the weighted criteria set forth in the Request for Proposal;

Whereas, the team of Long Hill administrators and Board members has issued a report which evaluates the proposals, ranks them in accordance with the weighted criteria set forth in the Request for Proposal and presented a recommendation on the outsourcing of all management and staffing of the Long Hill Township School District’s custodial, maintenance and grounds services;

Whereas, the Board has reviewed the report and accepted the recommendation of the evaluation team on which proposal should be accepted; and

Whereas, the Board has concluded that the proposal submitted by Pritchard Industries, Inc. is the most advantageous considering price and other factors;

SO BE IT RESOLVED that the Long Hill Township Board of Education accepts the proposal submitted by Pritchard Industries, Inc. and awards that company a contract for all management and staffing of the district’s custodial, maintenance and grounds services. The term of the agreement is for five (5) years commencing on July 1, 2017 and continuing until June 30, 2022 and is subject to annual appropriations of sufficient funds, at the following annual rates:

- 2017-18 school year: \$ 930,324.92
- 2018-19 school year: \$ 965,920.58
- 2019-20 school year: \$1,005,991.64
- 2020-21 school year: \$1,048,495.77
- 2021-22 school year: \$1,092,495.90

ROLL CALL VOTE on resolution #1:

YES: Mr. Bundonis	Mrs. Moakley
Mrs. Butler	Mr. O’Leary
Mr. Carn	Ms. Raban
	Mr. Stevens

NO: None.

Resolution #1 carried 7-0.

It was moved by Mrs. Moakley and seconded by Mrs. Butler that the meeting adjourn. Motion carried 7-0. Meeting adjourned at 7:50 p.m.

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ADJOURNMENT

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FUTURE MEETING DATES

June 12, 2017 - Worksession Meeting - 7:30 p.m. – Township Municipal Building

June 26, 2017 - Regular Meeting - 7:30 p.m. - Township Municipal Building

Respectfully submitted,

Edwin Acevedo, Ed. D.  
Superintendent of Schools