

LONG HILL TOWNSHIP BOARD OF EDUCATION
WORKSESSION MEETING
May 9, 2016

The Long Hill Township Board of Education held a Worksession Meeting on Monday, May 9, 2016 in the Long Hill Township Town Hall. The meeting was called to order by Board President Nicholas Stevens at 7:30 p.m.

MEMBERS PRESENT: Ms. Barone, Mrs. Butler, Mr. Carn, Mr. DiGiorgio, Mr. Girards, Mrs. Moakley, Miss Nyquist, Ms. Raban, Mr. Stevens.

MEMBERS ABSENT: None.

OTHERS PRESENT: Dr. Acevedo, Superintendent of Schools
Mr. Esposito, Business Administrator/Board Secretary
Mr. Villar, Central School Principal
Mrs. Dawson, Millington School Principal
Dr. Jones, Gillette School Principal/Curriculum Director
Ms. Dilkes, Dean of Students
Mr. Blinder, Coordinator of Technology Services
Mrs. Connelly, Coordinator of Instructional Technology
Mrs. Franklin, LHEA President
One District Teacher
One Township Resident
One Reporter for the Echoes-Sentinel

PLEDGE OF ALLEGIANCE: Mr. Stevens led the Pledge of Allegiance.

ADEQUATE NOTICE OF MEETING:

Adequate notice of this meeting of the Long Hill Township Board of Education was given as required by the Open Public Meetings Act as follows:

Notice was sent to the Courier News, Echoes Sentinel and the Daily Record on October 12, 2015. Notice was posted on the bulletin board in the first floor entrance hall of the School District Administration Building, Gillette, New Jersey. Notices were filed with the Township Clerk; and notices were mailed to all persons who have requested individual notice pursuant to the Open Public Meetings Act.

COMMUNICATIONS: None.

BOARD COMMITTEE REPORTS

PTO Liaison – Mr. Carn stated that 50/50 tickets are still available for purchase.

Technology Committee – Ms. Raban stated that the Committee met earlier to review and discuss the wireless proposals. The Board plans to vote at the 5/23 meeting.

Negotiations Committee – Mrs. Moakley reported that they met with the LHAA for the first time to set ground rules, establish a meeting schedule and exchange proposals.

Educational Services Commission of Morris County – Miss Nyquist stated she attended their Board meeting.

WHRHS Liaison – Mr. Stevens attended the most recent meeting and agreed with their approach towards testing water.

Buildings and Grounds Committee – Mr. DiGiorgio provided an overview of their meeting with Mr. Esposito. The topics discussed included Temco, playgrounds, summer projects, and road/sidewalk details.

SUPERINTENDENT’S UPDATE

Dr. Acevedo thanked everyone for the warm welcome. He indicated that he has already met with staff and community members and will be holding meetings with additional parties in the coming days.

ADMINISTRATORS’ AND SUPERVISORS’ UPDATE

The reports of the administrators are aligned with the District’s Action Plan.

Central Middle School

Mr. Villar reported on the following:

Student Achievement:

- All PARCC testing is complete.
- There will be a Principal’s meeting on 5/10 and discussion will include coordination of students to Valley View for geometry and 8th grade orientation.

Technology:

- He attended the NJPSA Workshop on 3/16 entitled “Technology Every Administrator Needs to Know”.
- He met with Mrs. Connelly on 5/5 to discuss the transition of a new STEM/ 21st Century Teacher and long range plans for each program.

Culture and Climate/Communication:

- On 4/5, he and Ms. Celmer met with the PTO Cultural Arts Committee to finalize a proposal to the AIE Residency Grant for the 2016-2017 school year.
- The principals met with parents at the Principal’s Coffee on 5/2 to discuss parent concerns/inquiries.
- He conducted an Open House for parents and students from St. Vincent de Paul School on 5/6.

Security Drills/Fire Drills:

- A fire drill was conducted on 4/19.

Millington School

Mrs. Dawson reported on the following:

Student Achievement:

- The Strategies for Struggling Students PLC met and discussed how to implement best practices with behavior plans, differentiation strategies within the curriculum and a variety of writing strategies.

- The Special Education PLC discussed a project called The Traditional Bag Book, which is a keepsake bag that allows the student to become more self-directed, accountable and goal-oriented. Teachers discussed implementing it for certain units of study.
- Teachers are finalizing their Student Growth Objectives. Final assessments have been given.

Culture and Climate:

- A Principal's Coffee was held on 5/2 at the Millington School Library. Discussion centered on curriculum initiatives and social/emotional programs.
- Beginning the week of 5/16, many spring events will be occurring. She thanked the parent volunteers for all that they do.
- She is hosting an Open House on 5/11 for parents/guardians and students of St. Vincent de Paul School.
- PARCC testing is almost finished with make-up sessions concluding this week.
- The website has the May calendar and the June school calendar will be posted by the end of this week.
- Congratulations to 4th grade teacher Ms. Franco. She has been selected to receive a scholarship for the 27th annual Colonial Williamsburg Teacher Institute. There were 6,000 applicants and she was one of 25 to be selected.

Security Drills/Fire Drills:

- On 4/14, Ms. Dilkes reviewed evacuation procedures during recess with all grade levels.

Gillette/Curriculum

Dr. Jones reported on the following:

Goal 1: Student Achievement and Goal 4: Culture and Climate/Communication

- She reported all K-2 students are reading. This can be attributed to the dedication and efforts of teachers and parents, and the district's effective curriculum and professional development.
- The annual Kindergarten Workshop was held for incoming kindergarten children and their parents. They received important information, got a tour of the school, and a bus ride around town. Thank you to Dealaman Enterprises for providing the busing.
- She hosted a St. Vincent's Open House for families who had questions about Gillette's programs.
- The interviews for the elementary teaching opening are completed and a candidate will be on the next meeting agenda for approval.
- Last week, the district principals hosted this year's first Principal's Coffee. It was well attended.
- From the discussions at the Principal's Coffee, she realized that parents are not fully aware of the practices of the curriculum department and the collaboration that occurs on many levels between the sending districts and high school. She has decided to post a quarterly newsletter to parents on the website and send an e-blast next year about the programs and initiatives of the curriculum department.

Goal 2: Technology

- She commended the first grade teachers for attending a workshop on technology in the classroom, returning to Gillette to share what they learned with their peers, and seeking out Mrs. Connelly for assistance with implementing their ideas with their students.

Goal 3: Finance and Facilities

- With input from the teachers, she put together a summer work list for Mr. Esposito to relay to TEMCO for Gillette School.
- School Security Drills were held on 4/13 and 4/16.

Dean of Students

Ms. Dilkes reported on the following:

-She will be conducting a survey at the end of the month for all teachers that are using Morning Meeting this year in grades K through 4 to determine the impact it has had in their classroom. She and Mrs. Sanfilippo have seen positive results in their interactions with students who usually have social issues during recess, lunch and on the bus.

-She and Mrs. Sanfilippo are working on a project between the 5th and 2nd graders called "Leaving Positive Footprints." Mrs. Sanfilippo will be working with the 5th grade students who will mentor second grade students. Then the two grade levels will get together in June to make footprints with positive messages for the 5th graders to leave behind.

-PARCC is coming to a close and will be certified to the state of NJ by week's end.

-NJASK parent information booklets will be coming home this week for grades 4 and 8 in science. NJASK science is on 5/25.

Coordinator of Instructional Technology

Mrs. Connelly reported on the following:

-She worked with Mr. Blinder to complete a comparison matrix of the wireless upgrade proposals.

-She helped with PARCC testing at Millington School.

-She met with the science teachers during the last two curriculum Mondays to discuss technology options for their new science curriculum.

-Last week she attended the MUJC STEM Meeting. They had a great presentation on Maker education.

Technology Supervisor

Mr. Blinder reported on the following:

-He welcomed Dr. Acevedo.

- In accordance with the 2013 -2016 District Technology Plan which states that the plan will be evaluated on an annual basis and that status reports on the implementation of the plan should be presented to the Board of Education, he prepared an annual Technology Summary Report covering February 2015 through February 2016.

-All computerized testing, including DLM, ACCESS for ELL, and PARCC , is complete at Central. Millington is almost done with PARCC. He thanked Ms. Dilkes for her preparation for PARCC and management of everything that was needed for the successful administrations of state mandated tests.

-He thanked Mrs. Connelly for her work and involvement in the evaluations of wireless proposals.

BUSINESS ADMINISTRATOR'S UPDATE

Mr. Esposito reported on the following:

-The Buildings and Grounds Committee met earlier this evening.

-The March and April financials have been completed and will be on the next meeting agenda.

-He and Dr. Acevedo will be attending a FEMA kickoff meeting on Thursday.

-He will be attending a CDK seminar tomorrow.

-He updated the Board on the closure of St. Vincent de Paul School.

-He is providing the high school with the district's bus routes to see if they can be triple tiered.

-For the 5/11 Negotiations meeting, he pulled together information regarding costs.

COMMENTS FROM THE PUBLIC

At this point, the Board of Education welcomes comments from any member of the public. Please note that as per Board Policy #1130, a total of fifteen (15) minutes is allocated for public comments at any single Board meeting. In order to provide residents the opportunity to comment, individual speakers are limited to three minutes each at any particular Board meeting. The Board may extend these time limits at its discretion.

None.

ADMINISTRATIVE RECOMMENDATIONS

1. It was moved by Mr. DiGiorgio and seconded by Mrs. Moakley that the following minutes of the Long Hill Township Board of Education be accepted as presented and made part of the public record:

APPROVAL OF MINUTES

- a. April 25, 2016 Regular Meeting-Public Session
- b. April 25, 2016 Regular Meeting-Private Session

ROLL CALL VOTE on resolutions #1a,1b:

YES: Mrs. Butler	Mrs. Moakley
Mr. Carn	Miss Nyquist
Mr. DiGiorgio	Ms. Raban
Mr. Girards	Mr. Stevens

NO: None.
Resolutions #1a,1b carried 8-0-1. Ms. Barone abstained.

It was moved by Mr. Girards and seconded by Miss Nyquist that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 2,3.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

2. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Interim Superintendent and the Business Administrator, approve the Travel/Conference registration for the staff indicated for professional improvement or development as per the attached listing.

APPROVAL OF TRAVEL

3. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve a Non-public Services agreement with the Educational Services Commission of Morris County to provide administration of the following programs for the 2016-2017 school year; and authorize the Business Administrator to sign and submit the agreement to the ESCMC on behalf of the district:

APPROVAL OF
NON-PUBLIC
AGREEMENT

- Chapter 192
- Chapter 193
- Non-Public Security Aid
- Non-Public Nursing
- Non-Public Technology
- Non-Public Textbooks

ROLL CALL VOTE on resolutions #2,3:

YES:	Ms. Barone	Mr. Girards
	Mrs. Butler	Mrs. Moakley
	Mr. Carn	Miss Nyquist
	Mr. DiGiorgio	Ms. Raban
		Mr. Stevens

NO: None.
Resolutions #2,3 carried 9-0.

It was moved by Miss Nyquist and seconded by Mr. DiGiorgio that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 4,5,6.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

4. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator, and the Director of Special Services approve the payment of \$6,703.80 to The Center School, Somerset, NJ for ESY tuition for student #9278253880 at \$335.19 per school day, beginning July 1, 2016 through July 29, 2016.

APPROVAL OF SP.ED.
PLACEMENT AND
TUITION

5. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator, and the Director of Special Services approve the payment of tuition for educational services for student #3876773251 to the Hunterdon Preparatory School, Annandale, NJ, in the amount of \$45,774.00 for the 2016-2017 school year.

APPROVAL OF SP.ED.
PLACEMENT AND
TUITION

6. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Business Administrator, and the Director of Special Services approve payment of \$750.00 to Dr. Vanna Amorapanth for a Neuro-Developmental Evaluation for student #4364728654 to assist in determining special education category.

APPROVAL OF
PAYMENT TO
DR. AMORAPANTH

ROLL CALL VOTE on resolutions #4,5,6:

YES: Ms. Barone Mr. Girards
 Mrs. Butler Mrs. Moakley
 Mr. Carn Miss Nyquist
 Mr. DiGiorgio Ms. Raban
 Mr. Stevens

NO: None.
Resolutions #4,5,6 carried 9-0.

It was moved by Ms. Barone and seconded by Mrs. Moakley that the Long Hill Township Board of Education approve the following recommendations of the Superintendent numbered 7,8,9,10.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

7. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator approve the reduction in force of Joshua Manto from the position of part time (.60 FTE), Physical Education Teacher Central School, because this position has been eliminated for the 2016-2017 school year.

APPROVAL OF
REDUCTION IN
FORCE OF J. MANTO

8. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, revise the approved maternity leave for Caitlin Rajan, Central School 21st Century Communications Teacher, as follows:

APPROVAL OF
REVISION TO C. RAJAN
MATERNITY LEAVE

May 23, 2016 through May 26, 2016 Paid Maternity Leave utilizing accumulated sick days.
May 31, 2016 through June 30, 2016 NJ Family Leave for Childcare (unpaid).
September 1, 2016 through June 30, 2017 Unpaid Leave.

9. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent, the Director of Special Services and the Business Administrator, approve the following staff members and salaries for the Long Hill Township School District Jump Start Extended School Year Program for the 2015-2016 school year.

APPROVAL OF
SUMMER STAFF

Name	Position	Salary not to exceed
Donna Schmitz	SKIP & LEAP Teacher	\$5,428.61
Emily Jones	SKIP Teacher Assistant	\$1,590.84
Crista Bennett	SKIP Teacher Assistant	\$1,622.98
Suzanne Aiello	SKIP Teacher Assistant	\$1,671.63
Jennifer Hampson	LEAP Teacher Assistant	\$2,509.88
Christina Lattoz	Kindergarten Teacher	\$3,714.48
Noemi Velazquez	Kindergarten Teacher Assistant	\$2,509.88
Laurraine Lemond	Kindergarten Teacher Assistant	\$2,509.88
Eve Schmidt	Kindergarten Teacher Assistant	\$2,386.26
Michele Piscioti	Grades 1 and 2 Teacher	\$4,110.54
Karissa Felix	Grades 1 and 2 Teacher Asst.	\$2,096.62
Martha Newcomb	Grades 3 and 4 Teacher	\$5,461.89
Elaine Murphy	Grades 3 and 4 Teacher Asst.	\$2,387.85
Deborah Reiss	Grades 5 and 6 Teacher	\$3,410.04
Elysse Orzepowski	Grades 4 and 6 Teacher Asst.	\$2,427.70
Erin Davidove	Grade 7 Teacher	\$2,301.14
Julie Hersh	Speech and Language	\$5,639.55
Jessica Alaam	Occupational Therapist	\$5,639.55
Aviva Gans	Physical Therapist	\$5,639.55
Cathy Dobiszewski	Multi-Sensory Reading Teacher	\$5,461.89
Karen Freeman	Nurse/Admin Asst.	\$5,639.55
Sub Teacher	Katie Castro	
Sub Teacher	Pam Kmetz	
Sub Teacher Asst.	Gretchen Ayre	

10. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the addition of the following people to the Substitute List for the 2015-2016 and 2016-2017 school years:

APPOINTMENT OF
SUBSTITUTES

NAME	POSITION
Gina Marie Neumann*	Substitute Teacher
Kelsey Valentino	Substitute Teacher
Karen Burgerhoff	Substitute Secretary

*Pending successful Criminal History Review

ROLL CALL VOTE on resolutions #7,8,9,10:

YES: Ms. Barone Mr. Girards
 Mrs. Butler Mrs. Moakley
 Mr. Carn Miss Nyquist
 Mr. DiGiorgio Ms. Raban
 Mr. Stevens

NO: None.

Resolutions #7,8,9 carried 9-0.

Resolution #10 carried 8-0-1. Miss Nyquist abstained.

It was moved by Mrs. Moakley and seconded by Ms. Raban that the Long Hill Township Board of Education approve the following recommendation of the Superintendent numbered 11.

Any Board Member who takes exception to any of the following actions may reserve the right to object now, and a separate motion for each of the excepted actions will be entertained.

11. RESOLVED that the Long Hill Township Board of Education, upon the recommendation of the Superintendent and the Business Administrator, approve the following revised dates for the 2015-2016 Extended School Year Program:

APPROVAL OF
REVISED ESY DATES

Thursday, June 23 2016 (2 hours) Teacher/Staff Prep Day

Friday, June 24-Friday, July 22, 2016 Student Program Dates

* Holiday Closing on Monday, July 4, 2016

ROLL CALL VOTE on resolution #11:

YES: Ms. Barone Mr. Girards
 Mrs. Butler Mrs. Moakley
 Mr. Carn Miss Nyquist
 Mr. DiGiorgio Ms. Raban
 Mr. Stevens

NO: None.

Resolution #11 carried 9-0.

ITEMS FOR DISCUSSION: None.

OLD BUSINESS: None.

NEW BUSINESS: Mrs. Moakley spoke about volunteering for the upcoming soap box derby.

COMMENTS FROM THE PUBLIC: None.

It was moved by Miss Nyquist and seconded by Ms. Barone that the meeting adjourn. Motion carried 9-0. Meeting adjourned at 8:33 p.m.

ADJOURNMENT

FUTURE MEETING DATES

May 23, 2016 – Regular Meeting 7:30 p.m. – Township Municipal Building

June 13, 2016 – Worksession Meeting – 7:30 p.m. - Township Municipal Building

Respectfully submitted,

John Esposito
Business Administrator/Board Secretary

Edwin Acevedo, Ed. D.
Superintendent of Schools