

LONG HILL TOWNSHIP SCHOOL DISTRICT OFFICE OF THE SUPERINTENDENT

759 Valley Road Gillette, N.J. 07933

Dr. Edwin Acevedo Superintendent of Schools Phone: (908)647-1200 ext. 1031

Fax: (908) 647-7818

January 23, 2017

Dear Parents and Guardians,

Welcome to the Long Hill Township School District! We are pleased that you have chosen our school community. In order to register your child, you will need to complete and bring the following five documents which are attached:

- 1. New Student Registration Application
- 2. Affidavit of Residency (Notary may be available in each school)
- 3. Home Language Survey
- 4. Health History Form/Emergency Medical Information
- 5. Universal Child Physical Exam Form (may be brought prior to child beginning school)

Additionally, please bring the following documents when registering your child:

- 1. Child's original Birth Certificate (The school will make a copy of the original birth certificate) and,
- 2. Proof of **Homeownership/Renter status** (one of the following documents): voter registration card, tax bill, deed to home, mortgage statement, or dated and signed rental lease by both parties, and,
- 3. Proof of **Residency** (two of the following documents) utility bills, cell phone bill, bank statement, credit card bill, vehicle insurance card with current address, and or a valid driver's license with current address.

Children entering our district will require a recent physical examination within the past 365 days and official documentation from either a physician or public health department documenting immunization dates before beginning school. Attached you will find some general information as to the medical requirements. In the event you need more information, please contact your respective schools listed below.

Gillette School Grades P-1 Dr. Jones, Principal Mrs. Andreski, Nurse 759 Valley Rd Gillette, NJ 07933 P: 908-648-2313 F: 908-647-4969 Millington School Grades 2–5 Mrs. Dawson, Principal Mrs. Freeman, Nurse 91 Northfield Rd Millington, NJ 07946 P: 908-647-2312 F: 908-647-4917

Grades 6 - 8 Mr. Villar, Principal Ms. Lozowski, Nurse 90 Central Ave

Central Middle School

90 Central Ave Stirling, NJ 07980 P: 908-647-2311 F: 908-647-0610

I wish you and your child much success in our school district. Once again, welcome to our schools.

Sincerely,

Dr. Edwin Acevedo

Superintendent of Schools



Long Hill Township School District

NEW STUDENT REGISTRATION APPLICATION

759 Valley Road

Phone: 908-647-1200

FAX: 908-647-7818

www.longhill.org

V1.17 - To Be Filled in by Office Date of Entrance:	Home Base Teacher/ Room No.:		Bus No.: CSV Bus Stop:	
Student's Name:		Grade	Date : of Birth:	
City/State of Birth:	Country_	If bo	orn outside the U.S., entry da	te
Address:		Town:	Home Ph. #:	
Previous School Attended:				
Name:		Phone Number		
Address:				
	n .			
Family Status: (Married, Div., etc.):	Native Language/Dial Most Spoken in the Ho		Language Most Spoken By Pupil:	
Tendency toward <u>right</u> or <u>let</u>	ft handedness (circle one)			
For 7 th and 8 th Grade stude	nts only-please indicate Foreign La	nguage Selection	Spanis	h
Parent/Guardian Infor	mation: Please circle relationship:	Parent Step-parent *0	Guardian / MrMsM	rs Dr
Last Name:	9	First Name:		
Address: Phone Numbers:				3
	Work:		Cell:	
	dress:			
Parent/Guardian Infor	mation: Please circle relationship:	Parent Step-parent *6	Guardian / Mr. Ms. M	rs. Dr.
Last		First		
Home:	Work:		Cell:	
	dress:			
List any custody issues or spec	ial legal arrangements and attach doc	cuments:		

Family doctor/pediatrician:	
Address:	
List any physical, emotional, social, concerns/recommendations:	
Is your child on any medication that must be taken on a regular basis? Yes No If "Yes," please explain:	During school hours?
Sometime during the school year, does your child take medication for: Asthma: If "yes," please explain: Allergies: If "yes," please explain: List Below: Childhood illnesses (including dates):	V.
Accidents, unusual experiences, etc.:	
Emergency Contact that you will allow your child to be released to, due to illness or reached.	emergency if you can not be
#1 Name:Relationship:	,
Home Phone:Cell Phone:	entre was
#2 Name:Relationship:	
Home Phone:Cell Phone:	
The following information is required, and mandated by the State of New Jersey, under NJSM. <i>Child Left Behind Act</i>). It is a means of tracking student performance as children progress through	
Date your child entered the Long Hill Township School System:	
Month ETHNIC CODE:	Day Year
African-American	ac. Islander \square
Is the student classified as having an educational disability? Yes Is there a medical or physical disability of which we should be aware? Yes If "yes", please specify:	
PARENT/GUARDIAN MILITARY STATUS: Active Duty □ National Guard/Reserve □	Non Military □

*Legal Guardians must complete an annual "Sworn Residency Affidavit"

PLEASE PROVIDE <u>ORIGINAL</u> BIRTH CERTIFICATE & 1 DOCUMENT VERIFYING HOME/RENTAL & 2 DOCUMENTS FOR RESIDENCY. School will make copies for our records.

IMMUNIZATION RECORDS

PARENTS MUST PRESENT OFFICIAL DOCUMENTATION FROM EITHER A PHYSICIAN OR PUBLIC HEALTH DEPARTMENT TO PROVIDE PROOF OF PUPIL IMMUNIZATION DATES



LONG HILL TOWNSHIP SCHOOL DISTRICT 759 Valley Road

Gillette, NJ 07933 908-647-1200

AFFIDAVIT OF RESIDENCY

TITIO	IG TO GERTINATE						
THIS IS TO CERTIFY THAT:							
1.	I am a bona fide resident of Long Hill Township and have provided one evidence of homeownership/rental (i.e., voter registration card, tax bill, deed to home, mortgage statement, a dated and signed rental lease by both parties <u>and</u> two forms of proof of residency (i.e., utility bills, cell phone bill, bank statement, credit card bill, vehicle insurance card with current address, and or a valid driver's license with current address.)						
2.	I vote in District #						
3.	lives full time with me in Long Hill Township. Name(s) of Child(ren)						
4.	I am supporting the child(ren) gratis.						
5.	I will assume all personal obligations for the child relative to school requirements.						
6.	 I intend to keep and support the child gratuitously for a longer time than merely through the school term. 						
7.	(child/ren's name) will attend the Long Hill Township Schools only during the period of time that my home is his/her legal residence.						
Townsh person I recogn herein.	(Parent or Guardian) being of legal age, certify to the Long Hill hip Board of Education that I am the parent, stepparent, or legally appointed guardian, parent te or foster parent of the above named child. I am seeking to enroll this child in the Long Hill hip Board of Education. This child resides at the address listed below with myself or with another who is the child's parent, stepparent or legally appointed guardian, parent surrogate or foster parent. This child resides at the Long Hill Township Board of Education is relying on the truth of the statements made. I realize that if any of these statements are false, the Long Hill Township Board of Education may thion from me.						
Signatu	re of Parent or Guardian:						
Address	Address of Parent of Guardian:						
	SWORN AND SUBSCRIBED TO BEFORE A NOTARY PUBLIC OF THE STATE OF NEW JERSEY ON DAY OF						

Signature of Notary Public of New Jersey



LONG HILL TOWNSHIP SCHOOL DISTRICT

HOME LANGUAGE SURVEY

Dear Parent/Guardian:

In order to improve our planning for your child's educational needs, we ask that you answer the questions listed below regarding your child's native language.

Please answer all questions and sign the form.

If you have any problems or need help with answering the questions, please see the principal or the ESL teacher at the school your child attends.

Thank	you for your cooperation.	
Studen	t's Name	
School	Grade	Date
1.	What language do you most often use when speaking to your child?	
2.	What language did your child first use for communication?	
3.	What language does your child most often use when speaking to brothers, sisters, and other children at home?	
4.	What language does your child often use when speaking with you or other adults in the home (grandparents, aunts, uncles)?	
5.	What language does your child most often use when speaking with friends or neighbors?	
6.	In which language do you wish to receive communication?	
Dialect	Country	
Parent,	/Guardian Signature	 Date

**Definition of native language from the New Jersey Department of Education:

The language first used by the student, or the language most often spoken at home regardless of the language spoken by the student.

Distribution: Student File (original)

School ESL Teacher (copy)
ESL Coordinator (copy)



Long Hill Township School District Student Health Entrance Requirements

Kindergarten - Grade 8

I.	A Physical Exachild is entering				ween Septemb	per 1 of the year	your
**	T	1 0 11	 	SEC SE NES	201 2 2 12		

II.	Immunizations – the following immunizations are required prior to beginning school. Please ensure you have provided official documentation from either a physician or public health department documenting your child's immunization dates.
	DTP (Diptheria, Tetanus Toxoid and Pertussis) Age 1 – 6 years old – 4 doses, with one dose given on or after the fourth birthday, or any 5 doses. Age 7 or older – 3 doses of Td or a combination of DTP, DtaP, and Td.
	Tdap Booster Students born on or after 1/1/97 attending or transferring into NJ School at grade six or higher
	Poliovirus Vaccine Age $1 - 6$ years old -3 doses, with one dose given on or after the 4^{th} birthday, or any 4 doses Age 7 or older -3 doses, either OPV or IPV separately or in combination
	Measles 2 doses of a measles containing vaccine. First dose give on or after the first birthday (if before first birthday, re- immunization is required). Intervals between first and second measles/MMR cannot be less than one month. Laboratory evidence of immunity is also acceptable.
	Rubella 1 dose or laboratory evidence of immunity. First dose given on or after the first birthday. (If before first birthday re-immunization is required).
	Mumps 1 dose or laboratory evidence of immunity. First dose given on or after the first birthday. (If before first birthday re-immunization is required).
	Hepatitis B Virus Vaccine 3 doses (age 1-15) or 2 doses Adult Formulation (age 11-15) or laboratory evidence of immunity
	Varicella (Chicken Pox) Vaccine 1 dose given on or after their first birthday, or documented proof of disease by a parent or physician statement or laboratory evidence of immunity
	Meningococcal Vaccine $6^{th} - 8^{th}$ grades Students born on or after $1/1/97$ attending or transferring into NJ School at grade six or higher
	Mantoux Test (PPD) Students entering a U.S. school for the first time in New Jersey or transferring into a New Jersey school from ANY country NOT listed below must receive an IGRA or Mantoux tuberculin skin test

Antigua and Barbuda	Cyprus	Ireland	Montserrat	Switzerland
Australia	Czech Republic	Israel	Netherlands	Trinidad and Tobago
Austria	Denmark	Italy	Netherlands Antilles	United Kingdom
Barbados	Finland	Jamaica	New Zealand	U.S.A.
Belgium	France	Jordan	Norway	U.S. Virgin Islands
Bermuda	Germany	Lebanon	Puerto Rico	
Canada	Greenland	Luxembourg	Saint Kitts & Nevis	
Cayman Islands	Grenada	Malta	San Marino	
Cuba	Iceland	Monaco	Sweden	



Long Hill Township School District Student Health Entrance Requirements

Pre-Kindergarten

- I. A **Physical Examination** is required and must be completed between September 1 of the year your child is entering school and September 1 of the previous year.
- II. **Immunizations** the following immunizations are required prior to beginning school. Please ensure you have provided official documentation from either a physician or public health department documenting your child's immunization dates.

department documenting your child's immunization dates.
DTP (Diptheria, Tetanus Toxoid and Pertussis) Age 1 – 5 years old – 4 doses
Poliovirus Vaccine Age 1 – 5 years old – 3 doses
Measles 1 dose of a measles containing vaccine given on or after the first birthday.
Rubella 1 dose given on or after the first birthday.
Mumps 1 dose given on or after the first birthday.
Varicella (Chicken Pox) Vaccine 1 dose given on or after their first birthday, or documented proof of disease by a parent or physician statement or laboratory evidence of immunity
Hemophilus influenza type b (Hib) conjugate Vaccine At least one dose of a separate or a combination Hib conjugate vaccine, on or after the first birthday.
Pnuemococcal Conjugate Vaccine At least 1 dose, on or after the first birthday
Influenza Vaccine Shall receive one does of influenza vaccine between September 1 and December 31 of each year
Mantoux Test (PPD) Students entering a U.S. school for the first time in New Jersey or transferring into a New Jersey school from ANY country NOT listed below must receive an IGRA or Mantoux tuberculin skin test

Antigua and Barbuda	Cyprus	Ireland	Montserrat	Switzerland
Australia	Czech Republic	Israel	Netherlands	Trinidad and Tobago
Austria	Denmark	Italy	Netherlands Antilles	United Kingdom
Barbados	Finland	Jamaica	New Zealand	U.S.A.
Belgium	France	Jordan	Norway	U.S. Virgin Islands
Bermuda	Germany	Lebanon	Puerto Rico	
Canada	Greenland	Luxembourg	Saint Kitts & Nevis	
Cayman Islands	Grenada	Malta	San Marino	
Cuba	Iceland	Monaco	Sweden	



Long Hill Township School District Student Health Entrance Requirements

STUDENT HEALTH HISTORY

(To be completed by Parent(s)/Guardian)

	ent Name:	D First	tte of Birth:/Sex;	- i		
Pare			t's Name:	_		
	ess:					
	lAddress:					
			noolFrom:			
			City / State / Country			
Sibli	ngs: Name	Δ σε·	Name Age:			
31011			Name Age:			
	se review the conditions listed below and cations for the condition, healthcare provi		with a check (✓) Provide further information in the comment see	ction, a		
nea	cations for the condition, hearthcare provi		ins etc. For an encoved items.			
~	CONDITION	COMMENTS	CONDITION COMMENT	S		
	ADD/ADHD	*	Hearing Problem			
	Allergies		Heart Problem			
	Food		Hepatitis			
	Medication		Hypertension			
	Bee Sting	-	Kidney/Urinary Problem			
	Environmental	 <u>-</u>	Leukemia	-		
	Anaphylactic Reaction (give date)		Lyme Disease			
	Anemia		Mononucleosis			
	Asthma / Bronchitis		Neuromuscular Disease			
	Bowel Problem	S	Orthopedic Problem			
	Cancer	3	Operations/ConditionsRequiring Hospitalization			
	Chicken Pox		PDD / Autism			
	Chronic / Recurrent Illness		Rheumatic Fever			
	Convulsions/Seizures		Scoliosis			
	Concussion/Head Injury (give date)	i	Sickle Cell Anemia			
	Diabetes		Skin Condition			
	Ear Infections		Speech Communication Problem			
	Eating Disorders		Strep Infections			
	Emotional / Psychiatric Problems		Sustained illness past 3 months			
	Fainting		Substance Abuse (alcohol, drugs)			
	Fracture / Dislocation / Sprain		Toothache, Dental problem			
	Frequent Colds / Sore throat		Tumor			
	Frequent Headaches		Vision Problem			
	Frequent Stomach Aches		None of the above			



Long Hill Township School District Nursing Department

Student ID:	
Student ID:	

EMERGENCY MEDICAL INFORMATION

Student Na	ıme			School		
Reliable inf	formation is	necessary sh	nould a sudden accident or illne	ess occur while your student is at school.		
				ded. However, in the event that treatment is necess their best judgment in the interest of your child's he		act you, your signature
Emergency	Treatment	Permission				
Authorizati	on is given t	to perform ne	ecessary emergency treatment	of my child whose medical history is listed on the	e bottom of this form.	
(Signature	oflegal guar	·dian)	(Date)	(Signature of student if 18 or older)	(Date)	
Tylenol Au	uthorization	<u>(</u>				
I hereby aut	thorize the n	urse with the	e school physician's order to ac	dminister Tylenol (acetaminophen), (age and wei	ght appropriate).	
(Signature	oflegal guar	dian)	(Date)	(Signature of student if 18 or older)	(Date)	
Release of	Medical In	<u>formation</u>				
			hild's pertinent medical informa opriate professional staff involv	ation to appropriate professional staff. I give conserved in the care of my child.	nt and understand that the med	lical information may
(Signature	oflegal guar	dian)	(Date)	(Signature of student if 18 or older)	(Date)	
Emergency	y Health Inf	ormation		*		
List any illn	esses; injuri	es or surgerie	s that have taken place in the las	tyear:		
List allergie	s to food, me	dications, in		ecific):		
Listany phy	sical disorde	ers, condition	sorlimitations:			
List ANY m	edications th	nat are curren	tly being taken:			
Epi-Pen:	Yes	No	Inhaler for:	Yes No Type_	15	
If yes, plea	ase provide	Insurance (insurance? Company name: e and address to NJ Family	Care** to contact me about health insurance) .	
ez	8	Gignature		Printed Name	Date	
			or low cost health insurance fo apply online.	or uninsured children and certain low income p	arents. For information, ca	II (800) 701-0710

UNIVERSAL CHILD HEALTH RECORD

Endorsed by: American Academy of Pediatrics, New Jersey Chapter New Jersey Academy of Family Physicians New Jersey Department of Health

Child's Name (Last)	SECTION I - TO BE COMPLETED BY PARENT(S)												
Does Child Have Health Insurance? If Yes, Name of Child's Health Insurance Carrier Work Telephone/Cell Phone Number Work Telephone/Cell Phone Number Parent/Guardian Name Home Telephone Number Work Telephone/Cell Phone Number If Yes, Name of Child Care Provider/School Nurse to discuss the information on this form. Signature/Date This form may be released to WIC. Wes No No Nurse to discuss the information on this form. Secritor III This form may be released to WIC. Wes No No Nurse to discuss the information on this form. Secritor III Nurse									Date of	Birth			
Parent/Guardian Name				\square M	lale	☐ Fema	le	1 1					
Parent/Guardian Name	Does Child Have Health Insurance? If Yes, Name of Child's He					nce Car	rrier						
Parent/Guardian Name	∐Yes ∐No												
Parent/Guardian Name						ephone Number Work Telephone/Cell Phone Number							
Igive my consent for my child's Health Care Provider and Child Care Provider/School Nurse to discuss the information on this form. Signature/Date	pro - de parece pro un accesario de como de definición de describación de desc			Tableshar (1995) - District Color William			The opposite the order of the defense of the opposite of the opposite of the opposite of the opposite opposite of the opposite op						
Igive my consont for my child's Health Care Provider and Child Care Provider/School Nurse to discuss the information on this form. Signature/Date Section II - To Be COMPLETED BY HEALTH CARE PROVIDER Date of Physical Examination: Results of physical examination normal? Yes No	Parent/Guardian Name			Home Teleph	none Nu	umber			Work Teleph	none/Ce	II Phone	Number	
SECTION II - TO BE COMPLETED BY HEALTH CARE PROVIDER Date of Physical Examination: Results of physical examination normal? Yes No Weight (must be taken within 30 days for WIC) Height (must be taken within 30 days for WIC) Height (must be taken within 30 days for WIC) Height (must be taken within 30 days for WIC) Height (must be taken within 30 days for WIC) Head Circumference (fil <2 Years) Blood Pressure (fil <2 Years)			2.00		The state of the s								
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Date of Physical Examination: Results of physical examination normal? Yes No	APATIAN II TA BE CALLED ETT												
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Other: Developmental			-	-	-								
Other: Scoliosis	Wilder Strategick Control of the Con					1 10 10 10 10 10 10 10 10 10 10 10 10 10		F ()					
I have examined the above student and reviewed his/her health history. It is my opinion that he/she is medically cleared to participate fully in all child care/school activities, including physical education and competitive contact sports, unless noted above. Name of Health Care Provider (Print) Health Care Provider Stamp:	NOTIFICATION OF THE PROPERTY O	-			5000	The second							
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Instructions for Completing the Universal Child Health Record (CH-14)

Section 1 - Parent

Please have the parent/guardian complete the top section and sign the consent for the child care provider/school nurse to discuss any information on this form with the health care provider.

The WIC box needs to be checked only if this form is being sent to the WIC office. WIC is a supplemental nutrition program for Women, Infants and Children that provides nutritious foods, nutrition counseling, health care referrals and breast feeding support to income eligible families. For more information about WIC in your area call 1-800-328-3838.

Section 2 - Health Care Provider

- Please enter the date of the physical exam that is being used to complete the form. Note significant abnormalities especially if the child needs treatment for that abnormality (e.g. creams for eczema; asthma medications for wheezing etc.)
 - Weight Please note pounds vs. kilograms. If the form is being used for WIC, the weight must have been taken within the last 30 days.
 - Height Please note inches vs. centimeters. If the form is being used for WIC, the height must have been taken within the last 30 days.
 - Head Circumference Only enter if the child is less than 2 years.
 - Blood Pressure Only enter if the child is 3 years or older.
- Immunization A copy of an immunization record may be copied and attached. If you need a blank form on which to enter the immunization dates, you can request a supply of Personal Immunization Record (IMM-9) cards from the New Jersey Department of Health, Vaccine Preventable Diseases Program at 609-826-4860.
 - The Immunization record must be attached for the form to be valid.
 - "Date next immunization is due" is optional but helps child care providers to assure that children in their care are up-to-date with immunizations.
- Medical Conditions Please list any ongoing medical conditions that might impact the child's health and well being in the child care or school setting.
 - a. Note any significant medical conditions or major surgical history. If the child has a complex medical condition, a special care plan should be completed and attached for any of the medical issue blocks that follow. A generic care plan (CH-15) can be downloaded at www.nj.gov/health/forms/ch-15.dot or pdf. Hard copies of the CH-15 can be requested from the Division of Family Health Services at 609-292-5666.
 - b. Medications List any ongoing medications. Include any medications given at home if they might impact the child's health while in child care (seizure, cardiac or asthma medications, etc.). Short-term medications such as antibiotics do not need to be listed on this form. Long-term antibiotics such as antibiotics for urinary tract infections or sickle cell prophylaxis should be included.

PRN Medications are medications given only as needed and should have guidelines as to specific factors that should trigger medication administration.

Please be specific about what over-the-counter (OTC) medications you recommend, and include information for the parent and child care provider as to dosage, route, frequency, and possible side effects. Many child care providers may require separate permissions slips for prescription and OTC medications.

- c. Limitations to physical activity Please be as specific as possible and include dates of limitation as appropriate. Any limitation to field trips should be noted. Note any special considerations such as avoiding sun exposure or exposure to allergens. Potential severe reaction to insect stings should be noted. Special considerations such as back-only sleeping for infants should be noted.
- d. Special Equipment Enter if the child wears glasses, orthodontic devices, orthotics, or other special equipment. Children with complex equipment needs should have a care plan.
- e. Allergies/Sensitivities Children with lifethreatening allergies should have a special care plan. Severe allergic reactions to animals or foods (wheezing etc.) should be noted. Pediatric asthma action plans can be obtained from The Pediatric Asthma Coalition of New Jersey at www.pacnj.org or by phone at 908-687-9340.
- f. Special Diets Any special diet and/or supplements that are medically indicated should be included. Exclusive breastfeeding should be noted.
- g. Behavioral/Mental Health issues Please note any significant behavioral problems or mental health diagnoses such as autism, breath holding, or ADHD.
- Emergency Plans May require a special care plan
 if interventions are complex. Be specific about
 signs and symptoms to watch for. Use simple
 language and avoid the use of complex medical
 terms
- 4. Screening This section is required for school, WIC, Head Start, child care settings, and some other programs. This section can provide valuable data for public heath personnel to track children's health. Please enter the date that the test was performed. Note if the test was abnormal or place an "N" if it was normal.
 - For lead screening state if the blood sample was capillary or venous and the value of the test performed.
 - For PPD enter millimeters of induration, and the date listed should be the date read. If a chest x-ray was done, record results.
 - Scoliosis screenings are done biennially in the public schools beginning at age 10.

This form may be used for clearance for sports or physical education. As such, please check the box above the signature line and make any appropriate notations in the Limitation to Physical Activities block.

- Please sign and date the form with the date the form was completed (note the date of the exam, if different)
 - Print the health care provider's name.
 - Stamp with health care site's name, address and phone number.