



**PTO Meeting Minutes
May 15, 2017**

In attendance: Darcy Carn, Jenn Kohan, Leah Ann Sheehan, Sara Malcolm, Suzanne Scott, Lisa Wood, Galia Sicard, Amy Medina, Sue Gully, Kendra Morris, Kathy Powers, Patty Paugh, Joelle Varner, Emily Palla, Jennifer Dawson, Christie Burd, Jane Fragnito, Ann Butler, Jeni Clark, Patrick Golub, Danielle Minerva, Christine Quinn, Kelly Kellaway, Krissy Hubert, Beth Smargiassi, Mike Smargiassi, Alex Blinder, Alex Gallant, Lindsey Goldstein, Jennifer Gottlick

Minutes from the April 26, 2017 meeting were approved.

Financial Report

Suzanne reported that many teacher requests were fulfilled this month including a laminator at Gillette, book easels and new books at Central, books bins for the third grades, and percussion mallets and snare drums for the music department. Donations were made to the speakers for the upcoming 2nd Grade Environmental Day. Finally, storage boxes were purchased in the amount of \$54.99 to store the PTO window decorations at Gillette School.

Account balances as of March 15, 2017

ASSETS

Cash and Bank Accounts:

Bingo	49,709.31
Central School Funds	1,028.36
Checking Account (MS)	56,185.76
Dedicated Fund	38,809.20
Recreation Fund - Savings	505.33
TOTAL ASSETS	146,237.96

LIABILITIES

Central School Party Dues	-852.17
TOTAL LIABILITIES	-852.17

OVERALL TOTAL 147,090.13

President's Report

Jenn welcomed everyone to the meeting. She reported that the new piece of playground equipment has been installed at Gillette and is waiting to be inspected. She thanked Leah Ann, Jill, Sarah, and all the parent volunteers for their help with Gillette Field Day. She reminded everyone that the Screenagers presentation is on May 17th. Dr. Acevedo will also be speaking about the upcoming principal search. On June 8th at 7pm in Millington School there will be a program through the Somerset Hills YMCA called "Raising Resilient Children". It is a panel

discussion and Q&A for parents to uncover the signs and symptoms of stress and/or mental health issues in children.

Vice Presidents' Report

Sara reported that Staff Appreciation lunches are next week. She thanked parents for food and monetary donations. If anyone is still interested in helping or donating food, please let her know. Leah Ann shared that the Super 50/50 tickets will be coming home soon. The Millington Book Fair is June 6th.

Secretary's Report

Lisa shared a thank you letter from Mrs. Shanagher and the 5th grade band expressing their gratitude for the new snare drums. Long Hill Daisy Troop 96835 sent a personalized thank you showing the flowers the PTO sponsored for their beautification project at the Gillette Butterfly Garden.

School Representatives' Report

Galia shared the events at Gillette School.

May	11	Spring Pictures
	12	Field Day
	26	Spirit Day – Wear red, white, and blue
	26	Staff Appreciation lunch, sponsored by the PTO
June	1	Volunteer Tea
	2	Gillette End of the Year Social
	5	1 st graders visit Millington School
	9	Kindergarten Super Summer Send Off Concert

Galia shared the events of Millington School.

May	11	Spring Pictures
	16	Choral Concert
	17	Environmental Day for 2 nd graders, sponsored by the PTO
	22	Staff Appreciation Lunch, sponsored by the PTO
	23	Colonial Day for 5 th graders, sponsored by the PTO
	24	Science Fair for 4 th graders, sponsored by the PTO
	26	Spirit Day – wear red, white, and blue
June	31	NJASK Science test for 4 th graders (make ups June 7 th)
	2	Field Day (rain date June 9 th) – No food day
	5	4 th grade trip to Trenton
	6	Book fair
	9	Annie Jr. performance by FORCE participants
	13	5 th grade trip to NJ Sea Grant Consortium at Sandy Hook
15	5 th grade picnic	

Amy shared the events of Central School.

May	11	Victorian Day for 7 th graders, sponsored by the PTO
	17	7 th graders visit Morris Museum
	24	Spring Concert 7PM
	25	Spring Concert Assembly 9:30AM
	26	Music Trip to Dorney Park
	30	Visiting Author Wendi Mass, sponsored by the PTO
June	1	8 th grade parents' meeting about D.C. trip
	5	5 th graders visit Central School
	5	5 th grade parent orientation at 7PM
	8-9	8 th grade trip to Washington D.C.
9	Medieval Day for 6 th graders, sponsored by the PTO	

- 15 8th grade dance
- 16 8th grade breakfast
- 21 All School Picnic, compliments of the PTO
- 21 8th grade Graduation 7PM

Teacher’s Report

Mrs. Powers asked if 2 additional sets were needed in regard to the K-4 Scholastic Book request.

Administration Report

Dr. Jones spoke about the Character Rock activity and mentioned a hand printing date will be planned soon. In regard to Gillette Field Day, the weather is being monitored.

Mrs. Dawson commented PARCC is finishing and the rest of the school year is filled with many activities.

Teacher Requests

The following teacher requests were voted on and approved:

Mrs. Paugh, librarian at Central Middle School, requested \$2,418.80 to purchase 146 shelf-ready books that arrive monthly, giving the students new titles to choose from. The selections are professionally curated and often become award winning books. Mrs. Paugh elaborated on the value of these new books.

The Gillette mural in the All Purpose Room will be completed in May 2018 for the amount of \$5,825. This was originally discussed in November and again last month. The same artist that completed both pieces of the Millington Mural will be hired. Parents and administration were pleased with the results and enjoyed working with the artist. This will take place in May 2018 due to the availability of the artist and during a month that the students could go outside for gym classes and various activities.

Mrs. Dawson, Principal at Millington School, requested \$21,581.00 for 100 lockers for the 5th graders to be placed in the 5th grade hallway at Millington School. Mrs. Dawson explained that she and the 5th grade team felt lockers would benefit overall classroom organization and decrease classroom disruptions. Mrs. Fragnito and Mrs. Burd were also present and discussed the need and benefits of the lockers.

Ms. Kmetz, Ms. Bauer and Ms. Clark, Kindergarten teachers at Gillette, requested \$135.98 for 2 sets each of book bins for their classrooms (total \$407.94). Mrs. Clark expanded on the use of the book bins.

Ms. Nusser and Ms. Sinnot, first grade teachers at Gillette School, requested \$143.14 for book pouches in their classrooms that will enable the students to store their leveled books (total \$286.28). Ms. Sinnot elaborated on the benefits on the book pouches.

Mrs. Fragnito, fifth grade teacher at Millington, requested \$99.75 for 25 copies of *Atlantic: The Lost City?* to be used for shared reading by the entire fifth grade. She explained how they would be used for shared reading.

The following teacher requests were discussed:

Mr. Golub, Technology and STEM teacher at Millington, is requesting \$9,600 to purchase program materials to expand the STEM program for all the students at Millington school. Mr.

Golub gave a detailed explanation of the STEM program and how it will be expanded to all grade levels. He shared some of the activities and explained the need for storage.

Ms. Minerva, reading specialist at Gillette and Millington, is requesting \$1,011.52 for a collection of guided reading short fiction books for the bookroom at Millington. Ms. Minerva elaborated on the need and use of the books by grades 2-4.

The Kindergarten, 1st, 2nd, 3rd, and 4th grade teachers are requesting books from Scholastic to be used in their classroom libraries. The collections for K-3rd grade are \$449.00 each (16 teachers) and the collection for 4th grade is \$469.00 (4 teachers.) The total cost of books is \$9,060. The cost of shipping needs to be verified. It was pointed out that 2 additional sets may be needed for the new kindergarten and 2nd grade sections, which brings the total cost to \$9,958.

Ms. Goldstein, seventh grade language arts teacher at Central, is requesting \$4,767 for a SMART board panel so the seventh graders will benefit from a hand on, interactive approach to teaching writing and vocabulary acquisition. Ms. Goldstein explained the many benefits of using the SMART board in a language arts class.

Closing