



## **Agenda PTO Meeting Minutes June 14, 2017**

### **Present at meeting:**

Over 50 people, comprised of parents, teachers, administrators, and members of the Doran family, were in attendance at Chimney Rock Inn for the end of the year celebration dinner.

**The meeting minutes from May 15, 2017 were approved.**

### **Presidents' Report**

Co-president Jenn Kohan welcomed everyone to the meeting. She acknowledged Mr. Villar and wished him well in Warren. She thanked the administration, teachers, support staff, Board of Education, PTO board, parents, and parent volunteers for another successful year. She used the expression "it takes a village" to illustrate the impact the PTO has on the school district. She spoke about the many events and programs that the PTO was able to sponsor. This couldn't have been done without so many people working together. Jenn encouraged everyone to attend PTO meetings and be active, engaged members.

### **Financial Report**

Jill Miller reviewed the major fundraising activities and summarized the school grants that were issued this past year. With the help of all the volunteers and the generosity of parents, the PTO was able to raise approximately \$86,000. She presented the PTO budget for the 2017-18 school year. The budget was voted on and approved. It may be viewed on the district website.

### **PTO Events and Expenditures**

#### **Cultural Arts -\$13,795**

##### **Gillette School**

Pushcart Players

The Winter Holiday Express

##### **Millington School**

John Marshall Weather Tour

Scott Chesney, "The Power of One"

Morris Arts-Mural

Bash the Trash: Second Grade Environmental Day concert

##### **Central School**

Mayhem Poets

Scott Chesney, "The Power of One"

BJ Ward-Visiting Artists

**Author Visits-\$6,697.06**

**Gillette School**

Michael Rex

**Millington School**

Michael Buckley

Mara Rockliff

**Central School**

Wendy Mass

**Grade Specific Events-\$7,923**

Kindergarten Workshop, Gillette School Thanksgiving Feast, 2<sup>nd</sup> Grade Environmental Day, 3<sup>rd</sup> Grade International Day, 4<sup>th</sup> Grade Science Fair, 4<sup>th</sup> Grade Spelling Bee, 5<sup>th</sup> Grade Colonial Day, 6<sup>th</sup> Grade Medieval Day, 7<sup>th</sup> Grade Victorian Day, 8<sup>th</sup> Grade Breakfast

**Other Various Programs**

Library Donations to all 3 schools-\$2100

Back to School Teacher/Administration Breakfast-\$244.41

Staff Appreciation Luncheons-\$1527.75

WHRHS Scholarships-\$2400

WHRHS Project Graduation Donation-\$400

Central School Consortium Program-\$1750

Central School Tiger Talk Newspaper-\$3000

5<sup>th</sup> Grade DARE Program-\$300

Gillette and Millington Field Days-\$366.06

Millington Phys-Ed Fun Day-\$200

Beautification at Gillette and Millington-\$281.47

**Review of Teacher and Administrative Grant Requests**

**Gillette School:**

Dr. Seuss Books -\$280.43

Character Education books-\$534.20

Teacher library books-\$200

Classroom Table-\$229.14

Teacher classroom book bins and pouches-\$767.21

Dry Erase Easel-\$198.78

New Playground Equipment-\$11,676

Laminator-\$1795

**Total Gillette School: \$15,680.76**

**Millington School:**

Chair Pockets-\$870.41

Literary Organizer-\$72.40

Classroom Library books-\$687.60

Snare Drums-\$450

Book bins-\$271.96

Book storage bags-\$526.86

Library Books-\$776.59  
Lockers for 5<sup>th</sup> Grade-\$21,581  
All Purpose Room Mural-\$4600  
**Total Millington School: \$29,836.82**

### **Central School:**

Book easels for library-\$62.16  
Postcard books-\$51.18  
Junior Library Guild-\$1,907.50  
Library Books-\$3,957.34  
Percussion Mallets-\$93  
Woodwind Reeds-\$148.04  
Tuba-\$3687.99  
Screenagers-\$650  
Water Fountains-\$2,400  
**Total Central School: \$12,957.21**

### **Additional Teacher Requests To Be Voted On 6/14/17**

Seat Sacks for Ms. Clifford, Ms. Kmetz and Mrs. Omelio-**\$496.39**  
Seat Sacks for Ms. Milito and Ms. Luciano-**\$496.39**  
STEAM program materials for Mr. Golub-**\$9600**  
Guided reading books to be used by Ms. Minerva at Millington-**\$1,011.52**  
K-4<sup>th</sup> grade scholastic books for classroom libraries-**\$9,958.00**  
**Total-\$21,562.30**

### **Secretary's Report**

Lisa Wood read thank you cards and letters that were received from:

- Rich Sofie, also known as "Ranger Rick, Trail Guide" (donation)
- Mrs. Holzinger, Ms. Sinnott, and Ms. Nusser (book pouches)
- Mrs. Minerva and the 4<sup>th</sup> grade team (Spelling Bee prizes)
- The staff of Gillette School (laminator)
- Mrs. Fragnito (5<sup>th</sup> grade books)
- The students of Gillette school (new piece of playground equipment)
- The Great Swamp Watershed Association (donation)
- Mrs. Paugh (book easels, Junior Library Guild subscription, Author visit program, and numerous new books)
- Students Zachary and Samantha Brown (for all the activities the PTO sponsors)
- Ms. Goldstein, Mrs. Lunardoni, Mrs. Cunningham, Mrs. Schmitz, and Mrs. Gray (for the PTO staff appreciation lunches)

### **The following requests were voted on and approved:**

Ms. Clifford, Ms. Kmetz and Ms. Omelio requested \$496.39 for seat sacks to be used in the 2nd grade classrooms in the 2017-2018 school year.

Ms. Milito and Ms. Luciano requested \$496.39 for seat sacks for the upcoming grades 3 and 4 in the 2017-2018 school year.

Mr. Golub, Technology and STEAM teacher at Millington, requested \$9,600 to purchase program materials to expand the STEAM program for all the students at Millington school.

Ms. Minerva, reading specialist at Gillette and Millington, requested \$1,011.52 for a collection of guided reading short fiction books for the bookroom at Millington to be used for grades 2-4.

The teachers for Kindergarten, 1<sup>st</sup> grade, 2<sup>nd</sup> grade, 3<sup>rd</sup> grade and 4<sup>th</sup> grade requested books from Scholastic to be used in their classroom libraries. The collections for K-3<sup>rd</sup> grade are \$449.00 each and the collection for 4<sup>th</sup> grade is \$469.00. The total request is: \$9,958.00.

### **Acknowledgement of retiring staff**

On behalf of the entire PTO, Jenn congratulated Mrs. Josephine Lunardonni (22 years), Mrs. Kathy Gray (20 years), Mrs. Laurraine Lemond (15 years), and Mrs. Karen Burgerhoff (7 years). Jenn spoke about each retiree and wished them the best in their future endeavors. The PTO is extremely appreciative of their combined 64 years of hard work and commitment to the students of Long Hill.

### **Presentation of the Virginia Doran Volunteer of the Year Award**

Maggie Doran spoke affectionately about her mom Virginia. There was laughter and tears as she shared stories about Virginia. She commented how this year's recipient, Melissa Azarian, had a lot in common with her mom. Jenn spoke about Melissa, who was the Visiting Authors' Chairperson for 10 years. Melissa worked on numerous events while being active in the community. Melissa had a knack for making others feel good about themselves and was honored to share her passion for writing and reading with the children of Long Hill. The PTO is greatly appreciative of Melissa's dedication and enthusiasm. She will truly be missed.

### **Closing**